

# Program Inspection Before & After School Center Compliance Plan

Provider's Name: **YMCA KARE Program**

City: **Hartford**

Provider Number: **018042990**

Inspector: **Denise Ferguson**

Date of Inspection: **08/05/2020**

Time of Inspection: **1:24 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## A. Program Activities, Schedule, Equipment and Supplies

2. Are activity plans in writing and posted in the facility? 67:42:14:15

<p>Corrections To Be Made:</p> <p><b>Activity plans to be created and posted.</b></p> <p><b>*Activity plans have been posted.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>09/05/2020</b></td> <td style="text-align: center;"><b>08/26/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>09/05/2020</b>	<b>08/26/2020</b>
Suggested Completion Date:	Actual Completion Date:				
<b>09/05/2020</b>	<b>08/26/2020</b>				

6. Does the schedule appear to be appropriate to the interests of school children? 67:42:14:15

<p>Corrections To Be Made:</p> <p><b>Schedule to be created and posted.</b></p> <p><b>*Schedule has been posted.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>09/05/2020</b></td> <td style="text-align: center;"><b>08/26/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>09/05/2020</b>	<b>08/26/2020</b>
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<b>09/05/2020</b>	<b>08/26/2020</b>				

7. Does schedule allow for time spent outside in suitable weather? 67:42:14:15

Corrections To Be Made:	Agency Action:	
<b>Schedule to be created and posted and to include time to be spent outside in suitable weather.</b>	<b>Compliance Plan</b>	
<b>*Schedule has been posted and includes time spent outside in suitable weather.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>09/05/2020</b>	<b>08/26/2020</b>
	Status: <b>Corrected</b>	

### E. Nutrition, Snack and Meal Planning

26. If the center prepares meals, are weekly menus posted? 67:42:14:21

Corrections To Be Made:	Agency Action:	
<b>Menu to be posted.</b>	<b>Compliance Plan</b>	
<b>*Menu has been posted.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>09/05/2020</b>	<b>08/26/2020</b>
	Status: <b>Corrected</b>	

### G. Record Keeping, Posting Information, Fire/Tornado Drills

32. Does the facility have posted in a visible location a copy of the facility's latest Program \ul and\ulnone Facility Safety inspection? And if on a CAP, does facility have a copy of the plan available upon request? 67:42:16:17

Corrections To Be Made:	Agency Action:	
<b>Program Inspection and Facility Safety Inspections to be posted.</b>	<b>Compliance Plan</b>	
<b>*Post 2020 Inspections when received.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>08/05/2020</b>	<b>08/05/2020</b>
	Status: <b>Corrected</b>	

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?  
67:42:14:28

<p>Corrections To Be Made:</p> <p><b>4 Fire and 1 Tornado Drill to be conducted and documented each year.</b></p> <p><b>*Fire and Tornado Drills have been conducted and documented.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <p>Suggested Completion Date:</p> <p><b>09/05/2020</b></p> <p>Actual Completion Date:</p> <p><b>08/26/2020</b></p> <p>Status: <b>Corrected</b></p>
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34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>DB - Training</b>  <b>JH - Three References, Central Registry Check, Timely Orientation, CPR, Training</b>  <b>AK - Timely Orientation, Training</b>  <b>KS - Training</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <p>Suggested Completion Date:</p> <p><b>09/05/2020</b></p> <p>Actual Completion Date:</p> <p><b>09/24/2020</b></p> <p>Status: <b>Corrected</b></p>
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37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

<p>Corrections To Be Made:</p> <p><b>OA - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records</b>  <b>TH - Emergency Permission</b>  <b>CP - Emergency Permission</b>  <b>BV - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <p>Suggested Completion Date:</p> <p><b>09/05/2020</b></p> <p>Actual Completion Date:</p> <p><b>09/21/2020</b></p> <p>Status: <b>Corrected</b></p>
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38. If records are kept at an alternative site other than where care is provided, does the facility where care is provided have at minimum a record with child's name, date of birth, allergy information, original emergency medical treatment authorization, name, address, and phone number for child's parents and emergency contact information? 67:42:14:23

Corrections To Be Made:	Agency Action:	
<b>Child records were kept at an alternative site. Children's information to be on site where care is provided.</b>	<b>Compliance Plan</b>	
<b>*Records are now kept where care is provided.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>09/05/2020</b>	<b>08/26/2020</b>
	Status: <b>Corrected</b>	

**Kelsey Thomas**  
 \_\_\_\_\_  
 Provider Signature

**08/26/2020**  
 \_\_\_\_\_  
 Date

**Denise Ferguson**  
 \_\_\_\_\_  
 Inspector Signature

**08/26/2020**  
 \_\_\_\_\_  
 Date