

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Alcester-Hudson After School Program**

City: **Alcester**

Provider Number: **018042826**

Inspector: **Shannon Terhark**

Date of Inspection: **09/05/2018**

Time of Inspection: **3:41 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

<p>Corrections To Be Made:</p> <p>The dates of the annual fire and tornado drills need to be documented.</p> <p>***Future fire and tornado drills will be documented on the emergency preparedness plan.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>09/05/2018</td> <td>11/01/2018</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	09/05/2018	11/01/2018
Suggested Completion Date:	Actual Completion Date:				
09/05/2018	11/01/2018				

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>AH - Training MS - Three References CV - Training DW - Three References AW - Training</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>09/30/2018</td> <td>10/31/2018</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	09/30/2018	10/31/2018
Suggested Completion Date:	Actual Completion Date:				
09/30/2018	10/31/2018				

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:	Agency Action:	
RC - Emergency Permission	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	09/30/2018	10/25/2018
	Status: Corrected	

H. Insurance

39. Does the facility have documentation the program has current liability insurance coverage? 67:42:16:16

Corrections To Be Made:	Agency Action:	
The current liability insurance is needed.	Compliance Plan	
***The current liability insurance has been received by Child Care Services.	Suggested Completion Date:	Actual Completion Date:
	09/30/2018	11/06/2018
	Status: Corrected	

40. If the program transports children, does the facility have documentation that each vehicle used for transporting children has current liability insurance that covers the children being transported? 67:42:16:16

Corrections To Be Made:

The current vehicle insurance is needed.

*****The current vehicle insurance has been received by Child Care Services.**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

09/30/2018

11/06/2018

Status: **Corrected**

Cassie VanKekerix

Provider Signature

09/05/2018

Date

Shannon Terhark

Inspector Signature

09/05/2018

Date