

Family Day Care Inspection Compliance Plan

Provider's Name: **Carol Howard**

City: **Watertown**

Provider Number: **017503532**

Inspector: **Kelly Gnat**

Date of Inspection: **10/09/2018**

Time of Inspection: **1:00 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Record Keeping/Fire Safety & Emergency Weather Drills

30. Does each child's record contain all required information? 67:42:16:13

<p>Corrections To Be Made:</p> <p>AF - Immunization Records OF - Immunization Records KH - Immunization Records RR - Immunization Records</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/31/2018</td> <td style="text-align: center;">10/30/2018</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/31/2018	10/30/2018
Suggested Completion Date:	Actual Completion Date:				
10/31/2018	10/30/2018				

32. Do provider and helper records contain all required information? 67:42:03:07.03

<p>Corrections To Be Made:</p> <p>SH - Training</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/31/2018</td> <td style="text-align: center;">11/08/2018</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/31/2018	11/08/2018
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10/31/2018	11/08/2018				

36. Have all helpers completed six hours of training in at least three separate topic areas in the past year?
67:42:03:07.02

Corrections To Be Made:

Helper did not have 6 hours of annual training for 2017.

****Conversation was held with the provider and helper to ensure that 6 hours of training are completed yearly. Additional training was taken in 2018 to account for missing hours in 2017.****

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

10/31/2018

11/08/2018

Status: **Corrected**

Carol Howard

Provider Signature

10/09/2018

Date

Kelly Gnat

Inspector Signature

10/09/2018

Date