

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **CHALLENGING MINDS**

City: **Summerset**

Provider Number: **016598599**

Inspector: **Lori Janssen**

Date of Inspection: **02/01/2019**

Time of Inspection: **8:54 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>DC - Training CD - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation SK - Criminal Record Check, Timely Orientation KM - Central Registry Check, Criminal Record Check, Timely Orientation SP - Criminal Record Check, Training SP - Timely Orientation JT - Timely Orientation DT - Criminal Record Check, Timely Orientation, CPR</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">02/22/2019</td> <td style="text-align: center;">04/17/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	02/22/2019	04/17/2019
Suggested Completion Date:	Actual Completion Date:				
02/22/2019	04/17/2019				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>AC - Immunization Records AD - Emergency Permission RD - Emergency Permission OH - Immunization Records RN - Immunization Records BP - Emergency Permission CS - Emergency Permission</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">02/15/2019</td> <td style="text-align: center;">03/06/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	02/15/2019	03/06/2019
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02/15/2019	03/06/2019				

I. Written Procedures

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The plan could not be located at the time of inspection. Locate the plan or develop a new plan. CORRECTION: Program developed a plan.	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	02/08/2019	03/08/2019
	Status: Corrected	

Stacey Phillips

Provider Signature

02/01/2019

Date

Lori Janssen

Inspector Signature

02/01/2019

Date