

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **LITTLE PROMISES  
UNIVERSITY**

City: **Sturgis**

Provider Number: **016597880**

Inspector: **Lori Janssen**

Date of Inspection: **01/10/2019**

Time of Inspection: **9:30 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>HB - Criminal Record Check</b>  <b>TE - Criminal Record Check</b>  <b>JM - Criminal Record Check</b>  <b>SS - Criminal Record Check</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>01/24/2019</b></td> <td style="text-align: center;"><b>01/24/2019</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>01/24/2019</b>	<b>01/24/2019</b>
Suggested Completion Date:	Actual Completion Date:				
<b>01/24/2019</b>	<b>01/24/2019</b>				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:	Agency Action:	
<b>CA - Immunization Records</b> <b>AB - Immunization Records</b> <b>AB - Immunization Records</b> <b>EB - Immunization Records</b> <b>AC - Immunization Records</b> <b>CC - Immunization Records</b> <b>AH - Immunization Records</b> <b>LJ - Immunization Records</b> <b>AK - Immunization Records</b> <b>AK - Immunization Records</b> <b>EN - Immunization Records</b> <b>JR - Immunization Records</b> <b>AW - Immunization Records</b> <b>LW - Immunization Records</b>	<b>Compliance Plan</b>  Suggested Completion Date:                      Actual Completion Date:  <b>01/24/2019</b> <b>01/22/2019</b>  Status: <b>Corrected</b>	

**I. Written Procedures**

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>The plan on file for the program is outdated with the previous owner's information. Update the plan to ensure it is current.</b> <b>CORRECTION: Program developed a current written plan.</b>	<b>Compliance Plan</b>  Suggested Completion Date:                      Actual Completion Date:  <b>01/24/2019</b> <b>01/21/2019</b>  Status: <b>Corrected</b>	

**Renee Blankenship**  
\_\_\_\_\_  
Provider Signature

**01/10/2019**  
\_\_\_\_\_  
Date

**Lori Janssen**  
\_\_\_\_\_  
Inspector Signature

**01/10/2019**  
\_\_\_\_\_  
Date