

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **The Crayon Box II**

City: **Salem**

Provider Number: **014511967**

Inspector: **Deb Bigge**

Date of Inspection: **08/12/2020**

Time of Inspection: **9:24 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information, Fire/tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>JB - Three References</b>  <b>SG - Address &amp; Phone Number, Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement</b>  <b>KM - Timely Orientation</b>  <b>RM - Training</b>  <b>LN - Training</b>  <b>JS - Training</b>  <b>MS - Training</b>  <b>SW - Three References, Timely Orientation, Training</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td><b>08/26/2020</b></td> <td><b>10/08/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>08/26/2020</b>	<b>10/08/2020</b>
Suggested Completion Date:	Actual Completion Date:				
<b>08/26/2020</b>	<b>10/08/2020</b>				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p><b>DD - Immunization Records</b>  <b>KH - Immunization Records</b>  <b>AJ - Immunization Records</b>  <b>LO - Immunization Records</b>  <b>CT - Immunization Records</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td><b>08/26/2020</b></td> <td><b>09/11/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>08/26/2020</b>	<b>09/11/2020</b>
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<b>08/26/2020</b>	<b>09/11/2020</b>				

**Rhonda Mead**

Provider Signature

**09/14/2020**

Date

**Deb Bigge**

Inspector Signature

**09/14/2020**

Date