

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **B&GS Club BRKGS @ St. Thomas More**

City: **Brookings**

Provider Number: **011517479**

Inspector: **Rachel Holm**

Date of Inspection: **03/12/2019**

Time of Inspection: **10:33 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

<p>Corrections To Be Made:</p> <p>Four fire drills and one tornado drill need to be completed and documented yearly. Complete one fire drill within the next month.</p> <p>**A fire drill was completed and Program will assure that adequate drills are completed and documented yearly going forward.*</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">04/12/2019</td> <td style="text-align: center;">04/12/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	04/12/2019	04/12/2019
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04/12/2019	04/12/2019				

38. If records are kept at an alternative site other than where care is provided, does the facility where care is provided have at minimum a record with child's name, date of birth, allergy information, original emergency medical treatment authorization, name, address, and phone number for child's parents and emergency contact information? 67:42:14:23

<p>Corrections To Be Made:</p> <p>Records are kept at an alternate facility. Ensure original emergency medical treatment authorization is included in binder at secondary site.</p> <p>**Binder at location updated and has medical treatment authorization forms on site.**</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">04/01/2019</td> <td style="text-align: center;">04/01/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	04/01/2019	04/01/2019
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04/01/2019	04/01/2019				

Kelsie Kroetch

Provider Signature

04/18/2019

Date

Rachel Holm

Inspector Signature

04/18/2019

Date