

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **April's Daycare**

City: **Ipswich**

Provider Number: **011102521**

Inspector: **Julie Hermansen**

Date of Inspection: **08/02/2019**

Time of Inspection: **11:45 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>AF - CPR</b>  <b>HF - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check</b>  <b>BH - C A/N Report Statement</b>  <b>MK - C A/N Report Statement</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td style="padding-right: 20px;">Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td style="padding-right: 20px;"><b>09/02/2019</b></td> <td><b>09/05/2019</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>09/02/2019</b>	<b>09/05/2019</b>
Suggested Completion Date:	Actual Completion Date:				
<b>09/02/2019</b>	<b>09/05/2019</b>				

## I. Written Procedures

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

Corrections To Be Made:

**No plan in place at the time of the inspection.**

**Provider completed a written emergency preparedness and response plan.**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

Actual  
Completion  
Date:

**09/02/2019**

**09/04/2019**

Status: **Corrected**

**April Feldman**

Provider Signature

**08/02/2019**

Date

**Julie Hermansen**

Inspector Signature

**08/02/2019**

Date