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Inspection Report

Provider Information

Provider Name: South Irvine P-K Center
Provider Type: LICENSED TYPE I
CLR No: L377139
Provider Address: 1000 South Irvine Drive, Irvine, KY, 40336
Capacity: 30
Owner(s): Estill County Board Of Education
Director(s): Riddell, Melissa Marie

Inspection Information

Inspection Type: Renewal Application
Inspection No: 219275
Date Initiated: 03/27/2017 10:15 AM
Date Concluded: 03/27/2017 11:36 AM
No. of Children Present: 5

Inspection Report

Supervision	**In Compliance**
Staffing Requirements	**In Compliance**
General Administration	**In Compliance**
Director Requirements	**Not In Compliance**

260 - Staff Evaluation — **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, the surveyor found that a staff file (DOH: 1/21/15) presented for reviewed contained an annual evaluation that was last updated in December of 2015. The evaluation had not been updated annually as required. The Director reported that she is behind on completing annual evaluations.

Employee Records	**In Compliance**
Programming	**In Compliance**
Premises	**Not In Compliance**

460 - Inaccessible Items — **Not In Compliance**

922 KAR 2:120. Section 3. General Requirements.
(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
(a) Toxic cleaning supplies, poisons, and insecticides;
(b) Knives and sharp objects;
(c) Matches, cigarettes, lighters, and flammable liquids;
(d) Plastic bags;
(e) Litter and rubbish;
(f) Bar soap; and
(g) Personal belongings and medications of staff.

Findings:

General: Based on observation and interview, the surveyor found that a toilet plunger was located in the corner of the restroom next to the toilet where it was accessible to children. The Director reported that the toilet plunger is supposed to be stored in the locked cabinet under the diaper changing station; however, the center has a new staff member that may have forgotten to put it away after the last use.

Inspection Report

Hygienic Practices	**Not In Compliance**

625 - Diaper Changing Area/Surface — **Not In Compliance**

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.
(10) When a child is diapered, the child shall:
(b) Be placed on a surface that is:
1. Clean;
2. Padded;
3. Free of holes, rips, tears, or other damage;
4. Nonabsorbent;
5. Easily cleaned; and
6. Free of any items not used for diaper changing.

Findings:

General: Based on observation and interview, the surveyor found that the diaper changing pad contained multiple tears/holes in the surface exposing the foam filling. The Director reported that a new changing pad had been ordered.

First Aid/Medication	**In Compliance**
Outdoor Play Area	**In Compliance**
Equipment	**In Compliance**
Transportation	**Not Applicable**
Food Service	**In Compliance**
Children's Records	**In Compliance**
Written Documentation	**Not In Compliance**

1105 - Professional Development — **Not In Compliance**

922 KAR 2:110. Section 3. Records.
(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, the surveyor found the following:

1. A staff file (DOH: 1/21/15) presented for reviewed contained a professional development plan that was last updated in December of 2015. The professional development plan had not been updated annually as required.

2. A staff file (DOH: 7/3/12) presented for reviewed contained a professional development plan that was last updated in December of 2015. The professional development plan had not been updated annually as required.

The Director reported that the professional development plans are updated by school year and she is behind on them.

Posted Documentation	**In Compliance**
Animals	**In Compliance**

Signature of Provider/Representative Title Date