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**Inspection Report**

<b>Provider Name:</b> Early Connections Childcare Ministry	<b>Provider Information</b>	<b>CLR No:</b> L376064
<b>Provider Address:</b> 4685 Springfield Road, Elizabethtown, KY, 42701	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 60
<b>Owner(s):</b> Valley Creek Baptist Church, Inc.		<b>Director(s):</b> Bolin, Jessica Lynn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 243174
<b>Date Initiated:</b> 01/10/2018 8:30 AM	<b>Date Concluded:</b> 01/10/2018 11:00 AM	
	<b>No. of Children Present:</b> 30	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**265 - Health, Safety, Comfort** **Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(l) Provide for the health, safety, and comfort of each child;**

**Findings:**

General: Based on observation, the child care center director failed to assure compliance with regulatory requirements. Observation of the child care center gym used by children revealed four outlets without protective covers. Continued observation of the Four's classroom revealed a broken outlet with exposed wires next to the second door that was accessible to children.

**Employee Records** **Not In Compliance**

**315 - Educational Requirements** **Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
**1. High school diploma;**  
**2. GED or qualifying documentation from a comparable educational entity; or**  
**3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed a high school diploma, GED, or Commonwealth Child Care Credential was not presented for review at the time of survey for two (2) staff members hired 7/31/17 and 5/30/17. Interview with director revealed she needed to obtain proof of education for these staff members.

**320 - TB Verification**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
 1. A statement from a health professional that the individual is free of active tuberculosis; or  
 2. A copy of negative tuberculin results.

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed two (2) staff members hired 10/2/17 and 1/2/18 failed to have records of a negative tuberculin result or a statement from a health professional stating that the individual is free of active tuberculosis on file. Interview with director revealed this documentation was not on file at the time of survey.

**340 - Training**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed documentation of fifteen (15) hours of cabinet approved training was not presented for review at the time of survey for one (1) staff member hired 7/11/16. Review of staff files revealed one (1) staff member with a hire date of 7/31/17 had not completed state approved orientation training. Interview with director revealed this documentation was not on file at the time of survey.

**Programming**

**Not In Compliance**

**350 - Program of Activities Followed**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (4) The child-care center shall provide a daily planned program:**  
**(a) Posted in writing in a conspicuous location with each age group and followed;**  
**(b) Of activities that are individualized and developmentally appropriate for each child served;**  
**(c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**  
**(d) That offers a variety of creative activities including the following:**  
 1. Art;  
 2. Music;  
 3. Dramatic play;  
 4. Stories and books;  
 5. Science;  
 6. Block building;  
 7. Tactile activity;  
 8. Culture;  
 9. Indoor or outdoor play in which a child makes use of both small and large muscles;  
 10. A balance of active and quiet play, including group and individual activity;  
 11. An opportunity for a child to:  
     a. Have some free choice of activities;  
     b. If desired, play apart from the group at times;

**Findings:**

General: Based on review of documentation, the center failed to comply with regulatory programming requirements. Observation of the Three's, Four's and School Age classrooms revealed the absence of written/posted lists of daily activities.

**Premises**

**Not In Compliance**

**520 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the Four's classroom revealed several areas of paint chipping and peeling from the walls and a broken outlet with exposed wires. Continued observation in the Four's classroom revealed a ceiling vent located by the back window of the classroom was covered in a thick layer of dust.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Inspection Report**

**Equipment**

**Not In Compliance**

**755 - Toys/Equipment/Furniture**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (1) All toys, equipment, and furniture contacted by a child shall be:**
  - (a) Kept clean and in good repair; and**
  - (b) Free of peeling, flaking, or chalking paint.**

**Findings:**

General: Based on observation, the child care center failed to maintain equipment in accordance with regulations. Observation of the Two's classroom revealed several blue and red vinyl mats used by children were torn exposing the padding inside.

**Transportation**

**Not Applicable**

**Food Service**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
  - (b) A written record for each child:**
    - 1. Completed and signed by the child's parent;**
    - 2. Retained on file on the first day the child attends the child-care center; and**
    - 3. To contain:**
      - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
      - b. Contact information to enable a person in charge to contact the child's:**
        - (i) Parent at the parent's home or place of employment;**
        - (ii) Family physician; and**
        - (iii) Preferred hospital;**
      - c. The name of each person who is designated in writing to pick-up the child;**
      - d. The child's general health status and medical history including, if applicable:**
        - (i) Allergies;**
        - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
        - (iii) Permission from the parent for third-party professional services in the child-care center;**
      - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
      - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the written records for nine (9) children enrolled 7/21/16, 5/31/17, 5/5/16, 3/1/17, 1/8/17, 7/20/17, 5/22/17, 7/21/17 and 7/21/17 failed to contain contact information to enable a person in charge to contact the child's preferred hospital. Interview with director revealed this documentation was not on file at the time of survey.

**Written Documentation**

**Not In Compliance**

**1085 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Review of documentation revealed the evacuation booklet presented for review on 1/10/18 was no longer current as it was dated 10/11/16. Interview with director revealed she was unable to locate an updated evacuation plan.

**1120 - Fire Drills**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
  - (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Review of the fire drill logs presented for review at the time of survey revealed a fire drill was not documented for November and December 2017. Interview with director revealed the drill was conducted; however, she could not locate this documentation at the time of survey.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date