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**Inspection Report**

<b>Provider Name:</b> Early Connections Childcare Ministry	<b>Provider Information</b>	<b>CLR No:</b> L376064
<b>Provider Address:</b> 4685 Springfield Road, Elizabethtown, KY, 42701	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 60
<b>Owner(s):</b> Valley Creek Baptist Church, Inc.		<b>Director(s):</b> Bolin, Jessica Lynn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 218645
<b>Date Initiated:</b> 02/23/2017 10:15 AM	<b>Date Concluded:</b> 02/23/2017 12:40 PM	
	<b>No. of Children Present:</b> 29	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**340 - Training** **Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation and interview the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request the child care director did not present verification that the staff members with the hire dates of 08/01/2012 and 08/20/2014 had met the requirement of fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment. Review of documentation in the ECE-TRIS training system revealed the staff members listed above had not met the requirements.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable

**Inspection Report**

**Food Service**

**Not In Compliance**

**985 - Milk Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(3) A serving of milk shall consist of:**

- (a) Breast milk or iron-fortified formula for a child age birth to twelve (12) months;**
- (b) Pasteurized whole milk for children ages twelve (12) months to twenty-four (24) months; or**
- (c) Pasteurized low fat one (1) percent or fat-free skim milk for children ages twenty-four (24) months to school-age.**

**Findings:**

General: Based on Observation and interview the child care center failed to maintain food service in accordance with regulatory requirements. The lunch meal that was served at approximately 11:40 a.m., revealed that the children were offered whole milk. Interview with the director revealed there was no pasteurized skim or low fat 1% milk available to be served for the children, who ranged in age from two to four-years-old.

**Children's Records**

**Not In Compliance**

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
  - b. Contact information to enable a person in charge to contact the child's:**
    - (i) Parent at the parent's home or place of employment;**
    - (ii) Family physician; and**
    - (iii) Preferred hospital;**
  - c. The name of each person who is designated in writing to pick-up the child;**
  - d. The child's general health status and medical history including, if applicable:**
    - (i) Allergies;**
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
    - (iii) Permission from the parent for third-party professional services in the child-care center;**
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on Review of Documentation and interview the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request the child care director did not present verification that the records for ten (10) of ten (10) files reviewed contained information listing the name of a preferred hospital. Continued review of records revealed the enrollment forms for children with the dates of enrollment of 02/02/2015 and 08/04/2016 did not contain a name of a preferred hospital.

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date