



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511

Adam Mather
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Flatwoods Head Start	Provider Information	CLR No: L355058
Provider Address: 1179 Richard Drive, Raceland, KY, 41139	Provider Type: LICENSED TYPE I	Capacity: 120
Owner(s): Northeast Kentucky Community Action Agency, Inc.		Director(s): Hammond, Alyce Faye

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219597
Date Initiated: 04/13/2017 10:05 AM	Date Concluded: 04/13/2017 1:35 PM	
	No. of Children Present: 68	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
210 - Construction/Renovation Notification	Not In Compliance
<p>922 KAR 2:120. Section 4. Premises Requirements. (19) The Department of Housing, Buildings and Construction, State Fire Marshal's Office, and cabinet shall be contacted concerning a planned new building, addition, or major renovation prior to construction.</p>	
Findings:	
<p>General: Based on Observation, it was found that three (3) walls had been torn down in order to combine small classrooms and make them larger. The State Fire Marshal and the cabinet were not notified prior to this construction being done, nor was the area reinspected at the conclusion of the project by the Fire Marshal to ensure the safety of the children. The staff person in charge stated that the walls had been taken down in November.</p>	
Director Requirements	In Compliance
Employee Records	Not In Compliance
320 - TB Verification	Not In Compliance
<p>922 KAR 2:110. Section 5. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.</p>	
Findings:	
<p>General: Based on Review of Documentation, it was found that the file for an employee hired on 9-26-16 contained the results of a TB skin test that was read on 9-30-16. This date is not prior to date of hire as required by the regulation.</p>	
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

Findings:

General: Based on Observation, it was found that: 1) the wall by the sink in Classroom #1 was discolored with grime and long drips of dried liquid soap; 2) the vents in all of the bathrooms were found to be coated with an accumulation of dust; 3) the sink located in the hall bathroom was found to be coated with soap scum and a dried pink substance; 4) the sink in Classroom #4 was found to be coated with what appeared to be dried paint and liquid soap.

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on Observation, it was found that the bases of the toilets in the bathrooms located off the indoor gross motor area were covered with a dried yellow substance, hair and debris. It was also found that the toilet in the boys' bathroom located off the indoor gross motor area was running continuously.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

690 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on Observation, it was found that a green turtle sandbox was full of stagnant water, leaves and other debris. The water was approximately three (3) inches deep. The staff stated that the rain had filled up the sandbox over time. The sandbox is reportedly not used for water play.

Equipment

In Compliance

Transportation

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, it was found that one (1) child's file out of ten (10) children's files reviewed did not contain a current immunization certificate.

Written Documentation

Not In Compliance

1140 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be conducted during hours of operation:

- (a) At least monthly; and**
- (b) Documented.**

Findings:

General: Based on Review of Documentation, it was found that the facility did not have written evidence of a fire drill being conducted during the month of February 2017.

Inspection Report

1145 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (13) An earthquake drill and a tornado drill shall be conducted during hours of operation:**
 - (a) At least quarterly; and**
 - (b) Documented.**

Findings:

General: Based on Review of Documentation, it was found that the children in Classroom #2 did not participate in an earthquake drill during the first quarter of 2017. It should be noted that each classroom does their drills independently.

Posted Documentation

Not In Compliance

1165 - Daily Activities

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:**
 - (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on Review of Documentation, it was found that the posted schedule of daily activities located in Classroom #5 was dated for the week of 3-27-17.

Animals

In Compliance

Signature of Provider/Representative

Title

Date