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Inspection Report

Provider Name: Explorer Time Company-Simmons	Provider Information	CLR No: L354978
Provider Address: 830 Tyrone Pike, Versailles, KY, 40383	Provider Type: LICENSED TYPE I	Capacity: 150
Owner(s): Woodford County Board Of Education		Director(s): Hogg, Kathy Carey

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243006
Date Initiated: 01/05/2018 2:58 PM	Date Concluded: 01/05/2018 3:52 PM	
	No. of Children Present: 26	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
170 - Notification of Changes	Not In Compliance

922 KAR 2:110. Section 6. Reports.

(4) Written notification of the following shall be made to the cabinet to allow for approval before implementation:

- (a) Change of ownership;**
- (b) Change of location;**
- (c) Increase in capacity;**
- (d) Change in hours of operation;**
- (e) Change of services in the following categories:**
 - 1. Infant;**
 - 2. Toddler;**
 - 3. Preschool-age;**
 - 4. School-age;**
 - 5. Nontraditional hours; or**
 - 6. Transportation; or**
- (f) Addition to the square footage a child-care center's premises.**

Findings:

General: Based on Review of Documentation, observation and interview, it was found that the program currently uses one (1) classroom (Room #182) in addition to the gym, library, cafeteria and outdoor playground. A review of documentation from previous inspections found the facility was approved for the use of three (3) classrooms (Room #156, #157 and #160), the gym, library and cafeteria. After reviewing the list of classrooms approved during past inspections and reviewing the list of classrooms currently being used by the program it was found Room #182 had not been approved as part of the licensed space. It was also found that three (3) classrooms (Room #156, #157 and #160) that were approved for use during past inspections are not currently being used by the program. An interview with the site director and supervisor during the visit found that some of the classrooms had been changed due to the school hiring new teachers.

Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance

Inspection Report

Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, this regulatory requirement was not met. One (1) child's file (enrollment date: 8/9/16) did not have physician contact information.

Written Documentation **In Compliance**

Posted Documentation **In Compliance**

Animals **Not Applicable**

Signature of Provider/Representative

Title

Date