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**Inspection Report**

<b>Provider Name:</b> St. Mary Early Childhood Center	<b>Provider Information</b>	<b>CLR No:</b> L354971
<b>Provider Address:</b> 377 Highland Blvd., Paducah, KY, 42003	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 88
<b>Owner(s):</b> St. Mary Catholic School System Of Paducah, Inc.		<b>Director(s):</b> Clark, Alisa Katherine

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 292670
<b>Date Initiated:</b> 02/12/2020 10:30 AM	<b>Date Concluded:</b> 02/12/2020 2:00 PM	
	<b>No. of Children Present:</b> 46	

Inspection Report	
Background Checks	Not In Compliance
<b>20 - Out of state background checks</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 5. Checks of Other States.</b></p> <p><b>(1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall:</b></p> <p><b>(a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet:</b></p> <ol style="list-style-type: none"> <li><b>1. An in-state criminal records check by:</b> <ol style="list-style-type: none"> <li><b>a. Means of fingerprints for the state of residence; or</b></li> <li><b>b. Any means accepted by a state of prior residency;</b></li> </ol> </li> <li><b>2. A check of the state's sex offender registry or repository; and</b></li> <li><b>3. A check of the state-based child abuse and neglect registry and database; and</b></li> </ol> <p><b>(b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</b></p> <p><b>Findings:</b></p> <p>General: Based on observation and review of documentation, a caregiver hired on 8/28/19, had not submitted for the state of Illinois criminal records check and child abuse neglect check. A caregiver hired on 8/28/18, had not submitted for the state of Illinois criminal records check, child abuse neglect check, and a check of the state's sex offender registry. A caregiver hired on 5/23/19, had not submitted for the state of Illinois criminal records check, child abuse neglect check, and a check of the state's sex offender registry. In addition, this caregiver was in the room 207 alone with thirteen (13) children, the youngest child was four (4) years old. A caregiver hired on 7/17/19, had not submitted for the state of South Carolina criminal records check, child abuse neglect check, and a check of the state's sex offender registry. In addition, this caregiver was in the room 204 alone with eight (8) children.</p>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>

**Inspection Report**

**Director Requirements**

**Not In Compliance**

**345 - Staff Evaluation**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, a caregiver hired on 8/19/18, had an evaluation on file dated 10/25/18. A caregiver hired on 10/26/18, had an evaluation on file dated 11/30/18. A caregiver hired on 8/28/18, had an evaluation on file dated 8/30/18. A caregiver hired on 8/1/92, had an evaluation on file dated 10/20/18. A caregiver hired on 8/1/17, had an evaluation on file dated 9/25/18.

**360 - Caregiver Alone**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

**(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;**

**Findings:**

General: Based on observation and review of documentation, a caregiver hired on 5/23/19, was alone with thirteen (13) children, the youngest child was four (4) years old in room 207. The caregiver had not submitted for the state of Illinois criminal records check, child abuse neglect check, and a check of the state's sex offender registry. A caregiver hired on 7/17/19, was alone with eight (8) children, the youngest child was three (3) years old, in the room 204. The caregiver had not submitted for the state of South Carolina criminal records check, child abuse neglect check, and a check of the state's sex offender registry.

**Employee Records**

**Not In Compliance**

**390 - Educational Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation, a caregiver hired on 8/28/19, had a college transcript on file, but it did not indicate a degree was awarded or the highest level of education completed.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, a caregiver hired on 5/23/19, had no professional development plan on file.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date