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Inspection Report

Provider Name: Campbellsville/Taylor County Head Start	Provider Information Provider Type: LICENSED TYPE I	CLR No: L350860
Provider Address: 1951 Old Columbia Road, Campbellsville, KY, 42718		Capacity: 120
Owner(s): LAKE CUMBERLAND COMMUNITY ACTION AGENCY, INC.		Director(s): Brown, Elizabeth Phelps

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217412
Date Initiated: 10/13/2016 10:45 AM	Date Concluded: 10/13/2016 2:30 PM	
	No. of Children Present: 66	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

265 - Health, Safety, Comfort **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on observation and interview, the following were found:

1. A television had been placed on a corner shelf that was approximately three (3) feet high in Class A. The television was easily moved and had not been secured to the stand; thus, it created a safety hazard to the children. Upon interview, staff were not aware that the television had not been secured to the shelf.
2. One (1) electrical outlet in the cafeteria did not have a protective covering. Staff reported that they were not aware that the outlet was not covered.
3. One (1) electrical outlet in the art center located in Class C did not have a protective covering. Staff reported that they were not aware that the outlet was not covered.

310 - Personnel File

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Written record of training participation to include:**
 - a. The training source;**
 - b. Location;**
 - c. Date; and**
 - d. Number of clock hours completed;**
- 5. Every two (2) years, a:**
 - a. Statement from a health professional that the individual is free of active tuberculosis; or**
 - b. Copy of negative tuberculin results; and**
- 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:**
 - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - b. Criminal records check required by KRS 199.896(19);**
 - c. Criminal records check from any previous state of residence completed once if:**
 - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
 - (ii) No criminal records check has been completed for the individual's previous state of residence; and**
 - d. An address check of the Sex Offender Registry;**

Findings:

General: Based on review of documentation and interview, the surveyor found that the files for three (3) staff (DOH: 08/28/15, 04/04/16, and 09/29/16) did not contain verification of a High School Diploma, GED, or Commonwealth Child Care Credential. Staff in charge was not aware that proof of education was missing from the personnel files.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation and interview, the surveyor found that the files for three (3) staff (DOH: 08/28/15, 04/04/16, and 09/29/16) did not contain verification of a High School Diploma, GED, or Commonwealth Child Care Credential. Staff in charge was not aware that proof of education was missing from the files.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

Findings:

General: Based on observation and interview, the surveyor found that there was an unlocked standing cabinet in Class C that contained Rubbing Alcohol, Rug Doctor Cleaner, Arm & Hammer, and Disinfectant Spray. The items were accessible to the children. Staff reported that the cabinet generally remains locked unless items from inside it are being used.

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

Findings:

General: Based on observation and interview, the surveyor found that there was cereal and milk spilled in the floor under the red table located in Class B. Staff reported that the teachers and children had left in a hurry for a field trip and must have looked over the spill. The premises were not maintained in a clean condition.

Inspection Report

580 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(2) A toilet room shall:

- (a) 1. Be provided for each gender; or**
2. A plan shall be implemented to use the same toilet room at separate times;
- (b) Have a supply of toilet paper; and**
- (c) Be cleaned and sanitized daily.**

Findings:

General: Based on observation and interview, the surveyor found that the girls and boys restrooms located off the hallway had soiled toilet paper and papertowels scattered around the floor. Staff in charge reported that the teachers are supposed to clean the restrooms after each use.

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	In Compliance

Signature of Provider/Representative

Title

Date