



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Vine Grove School Age Child Care Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354788
Provider Address: 309 First Street, Vine Grove, KY, 40175		Capacity: 99
Owner(s): Hardin County Board Of Education		Director(s): Wood, Amy Danielle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290317
Date Initiated: 08/26/2019 2:20 PM	Date Concluded: 08/26/2019 4:10 PM	
	No. of Children Present: 40	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. A review of documentation failed to reveal negative results from a tuberculin test or a written statement from a health care professional stating the individual is free of tuberculosis for staff members with hire dates of 08/10/16, and 03/10/16. Interview with the staff in charge revealed the documentation was not available at the time of the survey.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. A review of staff files and an ECE-TRIS report failed to reveal fifteen (15) hours of completed cabinet approved training for a staff member with a hire date of 08/10/16. Interview with the staff in charge revealed the documentation was not available at the time of the survey.

Programming

In Compliance

Inspection Report		
	Premises	In Compliance
	Hygienic Practices	In Compliance
	First Aid/Medication	In Compliance
	Outdoor Play Area	In Compliance
	Equipment	In Compliance
	Transportation	Not Applicable
	Food Service/Food Program	In Compliance
	Food Service	In Compliance
	Children's Records	In Compliance
	Written Documentation	Not In Compliance
1165 - Staff Schedule		Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (d) A written schedule of staff working hours;		
Findings: General: Based on interview and review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. A review of documentation failed to reveal a current staff schedule. The schedule presented failed to include all current employees. Interview with the staff in charge revealed a new schedule had not been completed and was not available at the time of the survey.		
	Posted Documentation	In Compliance
	Animals	In Compliance

Signature of Provider/Representative

Title

Date