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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Vine Grove Elementary School Age Child Care	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354788
Provider Address: 309 First Street, Vine Grove, KY, 40175		Capacity: 99
Owner(s): Hardin County Schools		Director(s): Wood, Amy Danielle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 221134
Date Initiated: 09/14/2017 2:20 PM	Date Concluded: 09/14/2017 4:05 PM	
	No. of Children Present: 44	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
260 - Staff Evaluation	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on review of documentation and interview, the childcare center failed to comply with regulations for Director Requirements. Review of staff files revealed an annual performance evaluation was not presented for staff member with hire date 08/24/1992. Interview with the staff in charge revealed this documentation was not available for review at the time of survey.	
Employee Records	Not In Compliance
315 - Educational Requirements	Not In Compliance
922 KAR 2:110. Section 5. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed a staff member with the hire date of 09/07/2017 failed to have records of educational documentation (high school diploma, GED, or CCCC or other qualifying documentation). Interview with the staff in charge revealed this documentation was not available for review at time of survey.	

Inspection Report

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed a staff member with the hire date of 08/24/1992 failed to have records of tuberculin result or a statement from a health professional verifying that the individual is free of active tuberculosis on file.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed the fifteen (15) hours of cabinet approved training was not presented for review at the time of survey for staff members with hire dates 03/10/2016 and 08/24/1992. Interview with the staff in charge reported it was not available at the time of survey for review.

Programming

In Compliance

Premises

Not In Compliance

580 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(2) A toilet room shall:

- (a) 1. Be provided for each gender; or
2. A plan shall be implemented to use the same toilet room at separate times;
- (b) Have a supply of toilet paper; and
- (c) Be cleaned and sanitized daily.

Findings:

General: Based on observation, the child care center failed to comply with regulations regarding Premises. Observation in the hallway girl's bathroom revealed there was no supply of toilet paper in the middle toilet stall.

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;
- (b) Be kept in good repair;
- (c) Be in a lighted room; and
- (d) Have ventilation to outside air.

Findings:

General: Based on observation, the child care center failed to comply with regulations regarding Premises. Observation in the hallway boy's bathroom revealed there was a brown substance inside the toilet bowl, indicative of feces.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Inspection Report		
Children's Records		Not In Compliance
1075 - Enrollment Information		Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;		
Findings: General: Based on review of documentation, the child care center failed to maintain children's records in accordance with regulatory requirements. The written record for child with enrollment date 08/10/2017 failed to contain authorization by the parent for the center to seek emergency medical care for the child in the parent's absence.		
Written Documentation		Not In Compliance
1105 - Professional Development		Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;		
Findings: General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Review of staff files revealed a professional development plan was not presented for review at the time of survey for the staff member with the hire 08/24/1992. Interview with the staff in charge revealed this documentation was not available for review at the time of survey.		
Posted Documentation		In Compliance
Animals		Not Applicable