



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Northern Branch  
908 W. Broadway, 10-W  
Louisville, KY 40203

**Adam Mather**  
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Whitefield Academy Preschool East Campus	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L359374
<b>Provider Address:</b> 15201 Shelbyville Road, Louisville, KY, 40245		<b>Capacity:</b> 200
<b>Owner(s):</b> Whitefield Academy, Incorporated		<b>Director(s):</b> Michels, Cathy Ann

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 243203
<b>Date Initiated:</b> 01/03/2018 8:30 AM	<b>Date Concluded:</b> 01/03/2018 12:00 PM	
	<b>No. of Children Present:</b> 68	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
<b>40 - Ratios and Group Size</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>  <b>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</b>  <b>Age of Children Ratio Maximum Group Size*</b>  <b>Infant</b>                      1 staff for 5 children 10  <b>Toddler</b>                      1 staff for 6 children 12  <b>Preschool-age 2 to 3 years</b>                      1 staff for 10 children 20  <b>Preschool-age 3 to 4 years</b>                      1 staff for 12 children 24  <b>Preschool-age 4 to 5 years</b>                      1 staff for 14 children 28  <b>School-age 5 to 7 years</b>                      1 staff for 15 children 30  <b>School-age 7 and older</b>                      1 staff for 25 children                      (for before and after school) 30                      1 staff for 20 children                      (full day of care) 30                      *Maximum Group Size shall be applicable only to Type I child-care centers.</p>	
<b>Findings:</b>	
General: Based on observation, the child care center failed to comply with staffing requirements. Observation of room 111 revealed one (1) staff member had supervisory authority over seven (7) children ages one-years-old to two-years-old from 8:15am until 8:45am; therefore, the center exceeded minimum staff-to-child ratios during this time.	
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>

**Inspection Report**

**Employee Records**

**Not In Compliance**

**315 - Educational Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

**(1) Child-care center staff:**

**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed a high school diploma, GED, or Commonwealth Child Care Credential was not presented for review at the time of survey for three (3) staff members hired 2/7/17, 6/5/17 and 3/6/17. Interview with director revealed she needed to obtain proof of education for these staff members.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**Not In Compliance**

**625 - Diaper Changing Area/Surface**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(10) When a child is diapered, the child shall:**

**(b) Be placed on a surface that is:**

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

**Findings:**

General: Based on observation, the child care center failed to maintain hygienic practices in accordance with regulations. Observation of room 107 revealed the diaper changing pad was torn, exposing the inner padding.

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**750 - Individual Bedding Storage**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

**(9) Individual bedding shall be stored in a sanitary manner.**

**Findings:**

General: Based on observation and interview, the child care center failed to maintain equipment in accordance with regulations. Observation of room 111 revealed cots that were stacked and the children's blankets were draped across the top of the cots, causing the children's blankets to touch; therefore, the center failed to store individual bedding in a sanitary manner. Interview with the director revealed the blankets had been used the day before and not washed prior to their current use.

**Transportation**

**Not Applicable**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date