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Inspection Report

Provider Name: St. Mark Catholic School	Provider Information	CLR No: L359294
Provider Address: 115 Parrish Avenue, Richmond, KY, 40475	Provider Type: LICENSED TYPE I	Capacity: 69
Owner(s): Sts. Peter & Paul Regional Catholic School		Director(s): Adams, Hannah Margaret

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318685
Date Initiated: 09/15/2021 11:15 AM	Date Concluded: 09/15/2021 2:30 PM	
	No. of Children Present: 45	

Inspection Report

Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance

922 KAR 2:280. Section 3. Implementation and Enforcement.
(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.
(2) A child care staff member hired on or after April 1, 2018, shall:
(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or
(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;
2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and
3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.

Findings:

Based on review of documentation submitted and review of the Kentucky National Background Check Service, the surveyor found:

1. A staff's (DOH: 08/01/2021) file did not contain documentation of fingerprint checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member did not have a completed background check; therefore, the staff person was hired prior to clearance for employment. During interview, staff-in-charge stated that the staff person has not worked alone with children. The surveyor did not observe the staff person working alone with children. The Kentucky National Background Check Service showed, as of 09/14/2021, that the staff person had been submitted and was in provisional employment status as of 07/29/2021.
2. A staff's (DOH: 10/12/2020) file did not contain documentation of fingerprint checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member did not have a completed background check; therefore, the staff person was hired prior to clearance for employment. During interview, staff-in-charge confirmed that a background check was submitted through the Kentucky National Background Check Service. Staff-in-charge stated that the staff person has not worked alone with children. The surveyor did not observe the staff person working alone with children. The Kentucky National Background Check Service showed, as of 09/14/2021, that the staff person had been submitted and was in process status as of 08/25/2020.
3. A staff's (DOH: 09/08/2020) file did not contain documentation of fingerprint checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member did not have a completed background check; therefore, the staff person was hired prior to clearance for employment. During interview, staff-in-charge confirmed that a background check was submitted through the Kentucky National Background Check Service. Staff-in-charge stated that the staff person has not worked alone with children. The surveyor did not observe the staff person working alone with children. The Kentucky National Background Check Service showed, as of 09/14/2021, that the staff person had been submitted and was in process status as of 07/10/2020.

Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance

Inspection Report

Employee Records

Not In Compliance

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation presented, the surveyor found that one (1) staff member's file did not contain proof of educational documentation (HS diploma, GED, CCCC or other qualifying documentation) must be provided for review for any staff member who is not enrolled in high school and was hired after 1/1/09; therefore, requirements were not met.

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation provided, the surveyor found the following:

- 1. A staff member's (DOH: 08/15/2016) file contained a copy of a negative tuberculin result that was no longer current as of 10/30/2020; therefore, the negative TB skin test results were not in compliance.
2. A staff member's (DOH: 10/27/16) file did not contain documentation of a negative tuberculin result or a statement from a health professional that the individual is free of active tuberculosis.
3. A staff member's (DOH: 08/01/2019) file did not contain documentation of a negative tuberculin result or a statement from a health professional that the individual is free of active tuberculosis. During interview, staff stated that staff member had scheduled time for the TB test.
4. A staff member's (DOH: 07/29/2021) file did not contain documentation of a negative tuberculin result or a statement from a health professional that the individual is free of active tuberculosis. During interview, staff stated that staff member had scheduled time for the TB test.
5. A staff member's (DOH: 08/01/2016) file contained a copy of a negative tuberculin result that was no longer current as of 09/05/21; therefore, the negative TB skin test results were not in compliance.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation provided and review of ECE-TRIS, the surveyor found the following:

- 1. A staff member (DOH: 08/01/2019) did not complete the required one and one-half hours of pediatric abusive head trauma (PAHT) training and did not complete the required fifteen (15) hours of cabinet-approved early care and education training for 07/01/2020 through 06/30/2021.
2. A staff member (DOH: 08/01/2019) last completed the one and one half (1 1/2) hours of pediatric abusive head trauma training on 03/12/2015. A review of the staff member's file and a review of ECE-TRIS found no additional PAHT training; therefore, the PAHT training is not being completed every five (5) years.
3. A staff member (DOH: 08/15/2016) did not complete the required fifteen (15) hours of cabinet-approved early care and education training for 07/01/2020 through 06/30/2021. Verification of only four (4) hours of cabinet-approved early care and education annual training hours were found.
4. A staff member (DOH: 10/12/2020) did not complete the six (6) hours of orientation training; therefore, the training was not completed within the first three (3) months of employment.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Inspection Report

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation presented, the surveyor found one (1) child's (04/23/2021) file did not have contact information to enable a person in charge to contact the child's preferred hospital.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date