



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Brightside Childcare and Learning Center	Provider Information Provider Type: LICENSED TYPE I	License No: L359343
Provider Address: 1107 North Dixie Avenue, Elizabethtown, KY, 42701		Capacity: 49
Owner(s): Cook, Brandy Lee		Director(s): Cook, Brandy Lee

Inspection Type: Investigation	Inspection Information	Inspection No: 139011
Visit Start Date: 01/22/2015 9:35 AM	Visit End Date: 01/22/2015 10:45 AM	
	No. of Children Present: 24	

Inspection Report	
Supervision	
5 - Children Supervised	In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;	

Inspection Report**Staffing Requirements****40 - Ratios and Group Size****Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:****Age of Children Ratio Maximum Group Size*****Infant****1 staff for 5 children 10****Toddler****1 staff for 6 children 12****Preschool-age 2 to 3 years****1 staff for 10 children 20****Preschool-age 3 to 4 years****1 staff for 12 children 24****Preschool-age 4 to 5 years****1 staff for 14 children 28****School-age 5 to 7 years****1 staff for 15 children 30****School-age 7 and older****1 staff for 25 children****(for before and after school) 30****1 staff for 20 children****(full day of care) 30*****Maximum Group Size shall be applicable only to Type I child-care centers.****Findings:**

General: Based on Observation, the childcare center failed to comply with staffing requirements. Observation of the three to four-year-old room from 09:37 a.m. to 10:17 a.m. revealed the childcare center did not maintain the minimum staff-to-child ratios and group size. Observation revealed twelve (12) children present, with the youngest being two-years-old and the oldest being four-years-old with one (1) staff member present. Continued observation revealed from 9:38 a.m. to 10:01 a.m. there were seven (7) infants present with one (1) staff member.

Director Requirements**245 - Regulatory Compliance/Staff in Charge****Not In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.****(1) Effective with the adoption of this administrative regulation, a director shall:****(d) Ensure:****1. Compliance with 922 KAR 2:090, 922 KAR 2:120, and this administrative regulation; and****2. The designation of one (1) adult staff person in charge to carry out the director's duties if the director is not present in the child-care center during operating hours;****Findings:**

General: Based on Interview, the childcare center director failed to assure compliance with regulatory requirements. Interview with staff at 9:35 a.m. revealed the center failed to designate one (1) adult staff person in charge to carry out the director's duties. Continued interviewed revealed there was no director or staff in charge present in the child-care center from 09:35 to 10:05 a.m. when the co-owner arrived.

265 - Health, Safety, Comfort**In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.****(1) Effective with the adoption of this administrative regulation, a director shall:****(l) Provide for the health, safety, and comfort of each child;****Employee Records****340 - Training****Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:****(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;****(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and****(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.****Findings:**

General: Based on Review of Documentation, and interview with the staff in charge, the child care center failed to maintain employee's records in accordance with regulatory requirements. Review of documentation present in the personnel file for each staff member with the hire date of 10/29/2010 failed to verify that the requirement of Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment was met. Interview with the staff in charge revealed he was unable to locate the documents.

Signature of
Provider/Representative

Title

Date