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Inspection Report

Provider Information

Provider Name: Tompkinsville Wee Care Day Care
Provider Type: LICENSED TYPE I
CLR No: L354751
Provider Address: 420 School Road, Tompkinsville, KY, 42167
Capacity: 43
Owner(s): Monroe County Board Of Education
Director(s): England, Jamie Lynn

Inspection Information

Inspection Type: Renewal Application
Inspection No: 320671
Date Initiated: 03/14/2022 10:58 AM
Date Concluded: 03/14/2022 12:20 PM
No. of Children Present: 31

Inspection Report

Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	**Not In Compliance**

922 KAR 2:280. Section 3. Implementation and Enforcement.
(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.
(2) A child care staff member hired on or after April 1, 2018, shall:
(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or
(b)1. Have submitted to the background checks required in accordance with this administrative regulation;
2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and
3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.

Findings:

General: Based on review of documentation, the surveyor found a staff's (DOH: 02/23/22) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member does not have a completed background check; therefore, the staff person was hired prior to clearance for employment. The staff's file contained a completed Child Abuse/Neglect Background Check dated 02/28/2022 and a completed Criminal Records Background Check dated 01/12/2022. Staff-in-charge stated a background check was submitted for the staff through the Kentucky National Background Check Service; however, staff-in-charge was not sure if the staff had completed their fingerprints. Staff-in-charge thought she could hire the staff as a "provisional staff" and allow her to begin working in a classroom with another staff. Staff-in-charge stated the staff has not worked alone with children. The surveyor did not observe the staff working alone with children.

Supervision	**In Compliance**
Staffing Requirements	**In Compliance**

Inspection Report

General Administration	Not In Compliance

225 - Licensee Responsibility — **Not In Compliance**

922 KAR 2:090. Section 8. General.
(1) A licensee shall:
(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and
(b) Protect and assure the health, safety, and comfort of each child.

Findings:

General: Based on observation, the surveyor found the following:

1. A bottle of Germ-X Hand Sanitizer and a bottle of Waltz Free Hand Sanitizer Lotion that read "Keep Out of the Reach of Children" on the back label was located on a table beside the door in Room 1. Both items were observed to be within reach of children.

2. A stapler that was located on a wooden shelf in the art center in Room 1 was within reach of children. During the interview, staff-in-charge said she would have her staff place the stapler out of reach.

Director Requirements	Not In Compliance

360 - Staff Evaluation — **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 08/01/92) file contained an annual written performance evaluation dated for 10/02/19.

2. A staff's (DOH: 08/09/00) file contained an annual written performance evaluation dated for 10/02/19.

3. A staff's (DOH: 08/09/02) file contained an annual written performance evaluation dated for 10/02/19.

During the interview, staff-in-charge stated that the evaluations had been completed annually; however, they were not presented at the time of inspection.

Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Kitchen Requirements	In Compliance
Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance
Meal Planning/Center Does Not Provide Meals	In Compliance
Children's Records	Not In Compliance

1245 - Immunization — **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, the surveyor found the following:

A child's (DOE: 02/24/20) file contained an immunization certificate that was no longer current as of 03/06/22. Staff-in-charge stated that she was aware that the immunization record was expired and that the child has an appointment within the next week.

Written Documentation	Not In Compliance

1305 - Fire Drills — **Not In Compliance**

922 KAR 2:120. Section 3. General Requirements.
(12) A fire drill shall be:
(a) Conducted during hours of operation at least monthly; and
(b) Documented.
(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:
(a) Conducted during hours of operation at least quarterly; and
(b) Documented.

Findings:

General: Based on review of documentation, the surveyor found that the lockdown drills had not been conducted quarterly. During the interview, staff-in-charge stated that she was unaware that lockdown drills had been added to the required quarterly drills by regulation.

Posted Documentation	In Compliance
Animals	In Compliance

Signature of Provider/Representative | Title | Date