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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Hugz 'N' Hissy Fits	Provider Information	CLR No: L359310
Provider Address: 815 Tyrone Pike, Versailles, KY, 40383	Provider Type: LICENSED TYPE I	Capacity: 60
Owner(s): Hugz 'n' Hissy Fits LLC		Director(s): White, Kristi Lachelle

Inspection Type: Investigation	Inspection Information	Inspection No: 218897
Date Initiated: 02/23/2017 12:10 PM	Date Concluded: 02/23/2017 12:50 PM	
	No. of Children Present: 55	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
40 - Ratios and Group Size	Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 Preschool-age 2 to 3 years 1 staff for 10 children 20 Preschool-age 3 to 4 years 1 staff for 12 children 24 Preschool-age 4 to 5 years 1 staff for 14 children 28 School-age 5 to 7 years 1 staff for 15 children 30 School-age 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I child-care centers.	
Findings: General: Based on Observation, it was found that two (2) employees were supervising nineteen (19) children ages one-year-old to two-years-old while they were napping in the Two Year Old classroom. The classroom was over ratio and maximum group size by seven (7) children. The employees stated that the ages had been mixed since 10:00 a.m. and would remain that way until the numbers dropped in Infant/Toddler classroom.	

Inspection Report	
Director Requirements	Not In Compliance
275 - Caregiver Alone	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;	
Findings: General: Based on Observation, it was found that on the day of the investigation, an employee with an unknown hire date was working alone in the Older Preschool classroom with fourteen (14) children ages four and five-years-old. The file for this employee did not contain the results of a criminal records check or central registry check. The staff person in charge called the director of the facility who stated that the results of the background checks had not yet been received. On 2-24-17, the director faxed in the results of the background checks after she received them.	
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (5) An individual described in subsection (4) of this section shall: (a) Submit to background checks described in paragraph (b) of this subsection; (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; 2. Criminal records check required by KRS 199.896(19); 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and 4. An address check of the Sex Offender Registry; and (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.	
Findings: General: Based on Review of Documentation, it was found that on the day of the investigation, an employee with an unknown hire date was working alone in the Older Preschool classroom with fourteen (14) children ages four and five-years-old. The file for this employee did not contain the results of a criminal records check or central registry check. The staff person in charge called the director of the facility who stated that the results of the background checks had not yet been received. On 2-24-17, the director faxed in the results of the background checks after she received them.	
310 - Personnel File	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (e) A current personnel file for each child-care center staff person to include: 1. Name, address, date of birth, and date of employment; 2. Proof of educational qualifications; 3. Record of annual performance evaluation; 4. Written record of training participation to include: a. The training source; b. Location; c. Date; and d. Number of clock hours completed; 5. Every two (2) years, a: a. Statement from a health professional that the individual is free of active tuberculosis; or b. Copy of negative tuberculin results; and 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a: a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; b. Criminal records check required by KRS 199.896(19); c. Criminal records check from any previous state of residence completed once if: (i) The individual resided outside the state of Kentucky in the last five (5) years; and (ii) No criminal records check has been completed for the individual's previous state of residence; and d. An address check of the Sex Offender Registry;	
Findings: General: Based on Review of Documentation, it was found that the file for a new employee did not contain a hire date. The employee was also unable to recall the date she was hired to work at the facility.	
Programming	Not In Compliance
365 - Regularity of Routines	Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (6) Regularity of routines shall be implemented to afford the child familiarity with the daily schedule of activity.	
Findings: General: Based on Interview, it was found that a sixteen-month-old child had been moved from the Infant/Toddler classroom to the Two Year Old classroom because she was the oldest toddler present and the Infant/Toddler classroom had too many children show up for the day. Moving children around in an attempt to maintain ratios does not allow for a regularity of routine.	

Inspection Report

410 - Infant/Toddler Combined with Older Children

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

(2) Except in accordance with subsection (3) of this section, an infant or toddler shall participate in an activity with an older child for no more than one (1) hour per day.

Findings:

General: Based on Observation, it was found that at 12:10p.m., a sixteen-month-old child was present in the Two Year Old classroom. The teachers stated that the child was moved to the Two Year Old classroom at 10:00 a.m. due to the Infant/Toddler classroom having too many children. They also stated that the child would remain in the Two Year Old classroom until the numbers in the Infant/Toddler classroom dropped.

Signature of Provider/Representative

Title

Date