



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511

**Adam Mather**  
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Capital Day School	<b>Provider Information</b>	<b>CLR No:</b> L354697
<b>Provider Address:</b> 120 Deepwood Road, Frankfort, KY, 40601	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 128
<b>Owner(s):</b> Capital Day School Corporation		<b>Director(s):</b> Word, Linda

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 306252
<b>Date Initiated:</b> 02/25/2021 9:40 AM	<b>Date Concluded:</b> 02/25/2021 11:45 AM	
	<b>No. of Children Present:</b> 18	

Inspection Report	
Background Checks	Not In Compliance
<b>20 - Out of state background checks</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 5. Checks of Other States.</b>  <b>(1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall:</b>  <b>(a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet:</b>  <b>1. An in-state criminal records check by:</b>  <b>a. Means of fingerprints for the state of residence; or</b>  <b>b. Any means accepted by a state of prior residency;</b>  <b>2. A check of the state's sex offender registry or repository; and</b>  <b>3. A check of the state-based child abuse and neglect registry and database; and</b>  <b>(b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</b></p>	
<b>Findings:</b>	
Based on review of documentation, staff person hired 9/11/2020, had listed an address in Florida as a previous residence in the past five years. There was no evidence of the results of or the application for a background check, CAN check and sexual abuse registry check from Florida for the staff person on file in the facility.	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>In Compliance</b>
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>

**Inspection Report**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1135 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, one child did not have a current immunization certificate on file in the facility.

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

**Emergency Regulation**

**Not In Compliance**

**1260 - Emergency Regulation**

**Not In Compliance**

**922 KAR 2:410E. Emergency Regulation.**  
**Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:410E, to prevent the spread of COVID-19.**

**Findings:**

General: Based on review of documentation, the following was found:

1. Staff persons hired 6/22/2020 and 11/4/2020, did not have the results of or evidence of the application for a criminal background check or a CAN check on file in the facility.
2. Staff person hired 9/11/2020, did not have the results of or evidence of the application for a criminal background check on file in the facility.

Signature of Provider/Representative

Title

Date