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Inspection Report

Provider Name: Capital Day School	Provider Information	CLR No: L354697
Provider Address: 120 Deepwood Road, Frankfort, KY, 40601	Provider Type: LICENSED TYPE I	Capacity: 128
Owner(s): Capital Day School Corporation		Director(s): Sandefur, Cheryl Denise

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243000
Date Initiated: 02/01/2018 9:26 AM	Date Concluded: 02/01/2018 10:40 AM	
	No. of Children Present: 40	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, the facility failed to request background checks (criminal records check (CRC) and child abuse/neglect check (CA/N) in accordance with KRS 199.896(19) and 922 KAR 1:470 as follows: (1) A staff person hired on 8/15/17 had the results of a CRC on file dated 9/8/17. Documentation presented for review revealed the criminal records check was requested on 8/30/17 which was after the staff person's date of hire. This staff person also had a CA/N check on file that was requested on 8/30/17 which was not requested within the five (5) days of hire time-frame. (2) A second staff person hired on 8/15/17 had the results of a CRC on file dated 8/25/17. Documentation presented for review revealed the criminal records check was requested on 8/17/17 which was after the staff person's date of hire. This staff person also had a CA/N check on file that was not requested until 11/2/17. The Director stated the reason this staff person's CA/N check was completed so late was due to the original paperwork being lost and a new CA/N check had to be submitted.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance

Inspection Report

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, the surveyor found one (1) child's file (enrollment date: 7/24/17) contained immunization documentation that was no longer valid as of 11/27/17.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date