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Inspection Report

Provider Name: Campus Kids Early Learning Center	Provider Information	CLR No: L359235
Provider Address: 1165 Centre Parkway #225, Lexington, KY, 40517	Provider Type: LICENSED TYPE I	Capacity: 66
Owner(s): Employment Solutions, Inc.		Director(s): Coston, Robin L

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243549
Date Initiated: 02/06/2018 9:30 AM	Date Concluded: 02/06/2018 11:50 AM	
	No. of Children Present: 36	

Inspection Report		
	Supervision	Not In Compliance
5 - Children Supervised		Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;		
Findings: General: Based on Observation, at 10:24am and again at 11:00am a student volunteer took a child to the restroom located down the hallway from the classroom. The student volunteer is not considered a qualified staff person.		

Inspection Report**Staffing Requirements****Not In Compliance****40 - Ratios and Group Size****Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:****Age of Children Ratio Maximum Group Size*****Infant****1 staff for 5 children 10****Toddler****1 staff for 6 children 12****Preschool-age 2 to 3 years****1 staff for 10 children 20****Preschool-age 3 to 4 years****1 staff for 12 children 24****Preschool-age 4 to 5 years****1 staff for 14 children 28****School-age 5 to 7 years****1 staff for 15 children 30****School-age 7 and older****1 staff for 25 children****(for before and after school) 30****1 staff for 20 children****(full day of care) 30*****Maximum Group Size shall be applicable only to Type I child-care centers.****Findings:**

General: Based on Observation, there were two (2) qualified staff and one (1) student volunteer in the Head Start classroom with seventeen (17) children. At 10:44am one (1) of the qualified staff left the classroom and took a child to the restroom located down the hall leaving the classroom with sixteen (16) children and only one (1) qualified staff person.

General Administration**In Compliance****Director Requirements****Not In Compliance****260 - Staff Evaluation****Not In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.****(1) Effective with the adoption of this administrative regulation, a director shall:****(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;****Findings:**

General: Based on Review of Documentation, there were no current staff evaluations on file for any of the staff.

Employee Records**Not In Compliance****310 - Personnel File****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:****(e) A current personnel file for each child-care center staff person to include:****1. Name, address, date of birth, and date of employment;****2. Proof of educational qualifications;****3. Record of annual performance evaluation;****4. Written record of training participation to include:****a. The training source;****b. Location;****c. Date; and****d. Number of clock hours completed;****5. Every two (2) years, a:****a. Statement from a health professional that the individual is free of active tuberculosis; or****b. Copy of negative tuberculin results; and****6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:****a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;****b. Criminal records check required by KRS 199.896(19);****c. Criminal records check from any previous state of residence completed once if:****(i) The individual resided outside the state of Kentucky in the last five (5) years; and****(ii) No criminal records check has been completed for the individual's previous state of residence; and****d. An address check of the Sex Offender Registry;****Findings:**

General: Based on Review of Documentation, staff hired on 08/31/15 and 07/01/10 did not have the results of a criminal record check on file. Neither staff person was working alone at the time of the survey.

Inspection Report

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, staff hired on 10/02/17 had a tuberculosis skin test read on 10/13/17. Staff hired on 10/23/17 had a tuberculosis skin test read on 11/10/17. Staff hired on 09/01/17 had a tuberculosis skin test read on 09/20/17. These were the only tuberculosis skin tests on file and were not obtained prior to employment.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, staff hired on 07/05/16 has not completed the required pediatric abusive head trauma class within the first year of employment. Staff hired on 09/25/16 has not retaken the pediatric abusive head trauma class that is required every five (5) years. Staff hired on 07/05/16, 04/08/16, 03/14/16, 08/18/15 and 08/12 did not have the required fifteen (15) hours of cabinet approved training on file. This information if verified through ECE-TRIS.

Programming

In Compliance

Premises

Not In Compliance

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, there were several black marks and small drywall tears in the toddler classroom.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

Not In Compliance

1050 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;
- (b) Dated;
- (c) Posted in advance in a conspicuous place;
- (d) Kept on file for thirty (30) days; and
- (e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on Observation, the menu in the infant room was dated 12/11-12/15. The menu in the preschool classroom was dated 01/22-01/26 and the menu in the hallway was dated 01/29-02/02. The director stated that she had not gotten this weeks menu printed off to post.

Inspection Report	
Children's Records	Not In Compliance
1075 - Enrollment Information	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;	
Findings: General: Based on Review of Documentation, child enrolled on 08/29/16 did not have physician's contact information listed on file. Child enrolled on 02/27/16 did not have a preferred hospital listed on file.	
Written Documentation	Not In Compliance
1105 - Professional Development	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;	
Findings: General: Based on Review of Documentation, staff hired on 07/05/16, 08/31/15, 04/08/16, 03/14/16, 08/12 and 09/25/16 did not have a current professional development plan on file.	
1115 - Earthquake/Tornado Drills	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;	
Findings: General: Based on Review of Documentation, there were no children's names documented who participated in the quarterly earthquake and tornado drills.	
1120 - Fire Drills	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;	
Findings: General: Based on Review of Documentation, there were no children's names documented who participated in the monthly fire drills.	
Posted Documentation	In Compliance
Animals	In Compliance

Signature of Provider/Representative

Title

Date