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Inspection Report

Provider Name: Learning Tree Kids Zone, Inc.	Provider Information	CLR No: L359205
Provider Address: 66 David Williams Lane, Burkesville, KY, 42717	Provider Type: LICENSED TYPE I	Capacity: 55
Owner(s): Learning Tree Kids Zone, Inc.		Director(s): Likens, Amanda Suzanne

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218734
Date Initiated: 03/20/2017 10:00 AM	Date Concluded: 03/20/2017 11:30 AM	
	No. of Children Present: 23	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

300 - Background checks/left alone **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff member's (DOH: 8/3/16) file contained a Criminal Records Check (CRC) that was returned on 10/26/16. There was no documentation in the file to verify the CRC had been submitted on or before the staff members hire date.
2. A staff member's (DOH: 1/30/17) file contained a Criminal Records Check (CRC) that was returned on 2/2/17. There was no documentation in the file to verify the CRC had been submitted on or before the staff members hire date.

In an interview with the director, the surveyor was informed that the Criminal Records Checks had been submitted before the staff members hire date. The surveyor was also informed that neither of the staff members were left alone with children before the Criminal Records Checks were received.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance

Inspection Report

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1115 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

Findings:

General: Based on review of documentation, there was no written record detailing the date, time and children who participated in an earthquake drill in the last quarter. The last earthquake drill completed was dated 11/30/16.

1145 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(13) An earthquake drill and a tornado drill shall be conducted during hours of operation:

- (a) At least quarterly; and**
- (b) Documented.**

Findings:

General: Based on review of documentation, there was no written record showing that an earthquake drill had been completed during the last quarter. The last completed earthquake drill was dated for 11/30/16.

Posted Documentation

Not In Compliance

1155 - Posting Requirements

Not In Compliance

922 KAR 2:110. Section 2. General.

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
- (d) A description of services provided by the child-care center, including:

 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;****
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (f) Daily schedule.**

Findings:

General: Based on observation, the information on the Kentucky Consumer Product Safety Program and the programs website was not posted in a conspicuous place or available for public inspection.

In an interview with the director, the surveyor was informed that the information must have been accidentally removed because it was normally posted on the parent board at the entrance.

Animals

In Compliance

Signature of Provider/Representative

Title

Date