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**Inspection Report**

<b>Provider Name:</b> Tammy Madison - Circle of Friends	<b>Provider Information</b>	<b>CLR No:</b> L359179
<b>Provider Address:</b> 1133 Parklawn Drive, Lexington, KY, 40517	<b>Provider Type:</b> LICENSED TYPE II	<b>Capacity:</b> 12
<b>Owner(s):</b> Tammy Madison		<b>Director(s):</b> Madison, Tammy Sue

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 289779
<b>Date Initiated:</b> 05/28/2019 11:10 AM	<b>Date Concluded:</b> 05/28/2019 12:00 PM	
	<b>No. of Children Present:</b> 10	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
Employee Records	Not In Compliance
<b>385 - Personnel File</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(e) A current personnel file for each child-care center staff person to include:**  
 1. Name, address, date of birth, and date of employment;  
 2. Proof of educational qualifications;  
 3. Record of annual performance evaluation;  
 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and  
 5. The results of background checks conducted in accordance with 922 KAR 2:280;

**Findings:**

General: Based on interview and review of documentation, it was found that one (1) staff person had been re-hired on 5/13/19. A review of the staff person's file found that the re-hire date was not noted in that file.

<b>395 - TB Verification</b>	<b>Not In Compliance</b>
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**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
 1. A statement from a health professional that the individual is free of active tuberculosis; or  
 2. A copy of negative tuberculin results.

**Findings:**

General: Based on review of documentation, staff person hired 5/13/19 did not have evidence of negative T.B. results on file in the facility prior to employment. The results on file were dated 4/14/17.

Inspection Report

Programming

Not In Compliance

480 - Infant/Toddler Combined with Older Children

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

- (2) Except in accordance with subsection (3) of this section or Section 2(2)(c) of this administrative regulation, an infant or toddler under twenty-four (24) months of age shall not participate in an activity with an older child for no more than one (1) hour per day.
- (3) If a toddler is developmentally appropriate for a transition to a preschool age group, a toddler may participate in an activity with an older child for more than one (1) hour per day if:
  - (a) Space for the toddler is available in the preschool-age group;
  - (b) The staff-to-child ratios and group sizes are maintained based on the age of the youngest child;
  - (c) The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and
  - (d) The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.

Findings:

General: Based on observation and interview, it was found that there were ten (10) children, ranging in age from two (2) years to five (5) years, being cared for in one classroom. In an interview with the director it was found that the those children are grouped together for the entire day. The director stated that she was not aware that the two (2) year old children could not be mixed with the older children.

Food Service/Food Program

Not In Compliance

985 - Breakfast Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (17) Breakfast shall include:
  - (a) Milk;
  - (b) Bread; and
  - (c) 1. Fruit;
  - 2. Vegetable; or
  - 3. 100 percent juice.

Findings:

General: Based on interview, it was found that the children were served bagels and water for breakfast on 5/28/19. There was no fruit/vegetable, protein or milk served with the meal.

Food Service

Not In Compliance

1040 - Kitchen Equipment Clean and Sanitary

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (7) The following shall be clean and sanitary:
  - (a) Eating and drinking utensils;
  - (b) Kitchenware;
  - (c) Food contact surfaces of equipment;
  - (d) Food storage utensils;
  - (e) Food storage containers;
  - (f) Cooking surfaces of equipment; and
  - (g) Nonfood contact surfaces of equipment.

Findings:

General: Based on observation, the refrigerator had numerous food/beverage spills, food crumbs and pooling liquid in the storage drawers. There was an uncovered container of macaroni, cheese and broccoli on a shelf next to the milk served to the children.

Signature of Provider/Representative

Title

Date