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**Inspection Report**

<b>Provider Name:</b> Audubon Elementary Head Start	<b>Provider Information</b>	<b>License No:</b> L359098
<b>Provider Address:</b> 300 Worthington Road, Owensboro, KY, 42301	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20
<b>Owner(s):</b> Audubon Area Community Services, Inc.		<b>Director(s):</b> Grant, Peggy Marie

<b>Inspection Type:</b> Change of Location	<b>Inspection Information</b>	<b>Inspection No:</b> 41267
<b>Visit Start Date:</b> 07/26/2013 1:20 PM	<b>Visit End Date:</b> 07/26/2013 2:00 PM	
	<b>No. of Children Present:</b> 17	

Inspection Report	
Supervision	
<b>15 - Activity Areas/Equipment/Materials</b>	<b>In Compliance</b>
<b>922 KAR 2:120. Section 3. General Requirements.</b> (2) Activity areas, equipment, and materials shall be arranged so that the child's activity can be given adequate supervision by staff.	
Staffing Requirements	
<b>35 - Adequate Adults/Qualified Staff</b>	<b>In Compliance</b>
<b>922 KAR 2:110. Section 5. Staff Requirements.</b> (10) The minimum number of adult workers in a child-care center shall be sufficient to ensure that: (a) Minimum staff-to-child ratios in accordance with 922 KAR 2:120 are followed; (b) Each staff person under eighteen (18) years of age and each student trainee are under the direct supervision of a qualified staff person who meets the requirements of this section; and (c) Unless providing care with a qualified staff person, a person under the age of eighteen (18) shall not be counted as staff for the staff-to-child ratio.	
General Administration	
<b>60 - Zoning</b>	<b>In Compliance</b>
<b>922 KAR 2:090. Section 6 License Issuance.</b> (10) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (a) Provide written documentation from the local authority showing compliance with local zoning requirements;	
<b>65 - Fire Marshal</b>	<b>In Compliance</b>
<b>922 KAR 2:090. Section 6 License Issuance.</b> (10) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (b) Be approved by the Office of the State Fire Marshal or designee;	
<b>70 - Water/Sewage</b>	<b>In Compliance</b>
<b>922 KAR 2:090. Section 6 License Issuance.</b> (10) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (c) Have an approved water and sewage system in accordance with local, county, and state laws;	
<b>75 - Liability Insurance</b>	<b>In Compliance</b>



**Inspection Report**

**922 KAR 2:090. Section 6 License Issuance.**

- (10) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:
  - (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;

**150 - Adult Resident Requirements**

**Not Applicable**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (13)(a) For each adult residing at a Type II child-care center, the results of the following shall be maintained on file at the center:
  - 1. Criminal records check indicating that the adult has not been convicted of a:
    - a. Crime pursuant to KRS 17.165; or
    - b. Drug-related felony, and five (5) years have not lapsed since the person was fully discharged from imprisonment, probation, or parole;
  - 2. Child abuse and neglect check using the central registry in accordance with 922 KAR 1:470, indicating that the adult has not been found by the cabinet to have abused or neglected a child;
  - 3. A criminal records check for any previous state of residence completed once if:
    - a. The adult resided outside the state of Kentucky in the last five (5) years; and
    - b. No criminal records check has been completed for the adult's previous state of residence; and
  - 4. A copy of negative tuberculin results or a health professional's statement documenting that the adult is free of tuberculosis. Every two (2) years, the adult shall provide negative tuberculin results or health professional's statement documenting that the adult is free of tuberculosis.
- (b) An address check of the Sex Offender Registry conducted on behalf of the applicant for a Type II child-care center and supporting documentation shall indicate that no individual residing in the household is a registered sex offender.

**205 - Fire Marshal/Zoning Compliance**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (2) A child-care center shall be in compliance with the State Fire Marshal requirements established in KRS 227.220 and the local zoning laws.

**Programming**

**380 - School Age Care**

**In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (9) If school-age care is provided:
  - (a) A separate area or room shall be provided in a Type I child-care center; and
  - (b) Each child shall be provided a snack after school.

**Premises**

**460 - Inaccessible Items**

**In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
  - (a) Toxic cleaning supplies, poisons, and insecticides;
  - (b) Knives and sharp objects;
  - (c) Matches, cigarettes, lighters, and flammable liquids;
  - (d) Plastic bags;
  - (e) Litter and rubbish;
  - (f) Bar soap; and
  - (g) Personal belongings and medications of staff.

**470 - Guns/Ammunition Storage**

**In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (9) In accordance with KRS 527.070(1), firearms and ammunition shall be stored separately in a locked area outside of the designated child care area.

**480 - Premises Requirements**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:
  - (a) Suitable for the purpose intended;
  - (b) Kept clean and in good repair;

**485 - Phone Requirement**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:
  - (c) Equipped with a working land-line telephone accessible to a room used by a child.

**490 - Fire Exits Clear**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (3) Fire and emergency exits shall be kept clear of debris.

**500 - Building Requirements**

**In Compliance**

**Inspection Report**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (5) The building shall be constructed to ensure the:
- (a) Building is:
    - 1. Dry;
    - 2. Adequately heated;
    - 3. Ventilated; and
    - 4. Well lit, including clean light fixtures that are:
      - a. In good repair in all areas; and
      - b. Shielded or have shattered proof bulbs installed; and
  - (b) Following are protected:
    - 1. Windows;
    - 2. Doors;
    - 3. Stoves;
    - 4. Heaters;
    - 5. Furnaces;
    - 6. Pipes; and
    - 7. Stairs.

**505 - 35 Square Feet per Child**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (6) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per child.

**515 - Protected Openings**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (8) An opening to the outside shall be effectively protected against the entrance of vermin by:
- (a) Self-closing doors;
  - (b) Closed windows;
  - (c) Screening;
  - (d) Controlled air current; or
  - (e) Other effective means.

**520 - Floors, Walls, Ceilings**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

**525 - Water Supply Requirements**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (10) The water supply shall be:
- (a) Potable;
  - (b) Protected from contamination;
  - (c) Adequate in quality and volume;
  - (d) Under sufficient pressure to permit unrestricted use; and
  - (e) Obtained from an approved public water supply or a source approved by the local health department.
- (11) Groundwater supplies for a child-care center caring for:
- (a) More than twenty-five (25) children shall meet the specifications of the Cabinet for Environmental and Public Protection Division of Water, established in KRS Chapter 151; or
  - (b) Twenty-five (25) children or less shall secure approval from the:
    - 1. Cabinet for Environmental and Public Protection; or
    - 2. Local health department.

**530 - Sewage Disposal**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (12) Sewage shall be properly disposed by a method approved by the:
- (a) Cabinet for Environmental and Public Protection; or
  - (b) Cabinet.

**545 - Child Care Program Interference**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (15) If a portion of the building is used for a purpose other than child care, necessary provisions shall be made to avoid interference with the child-care program.

**555 - Indoor Gross Motor Space Requirements**

**Not Applicable**

## Inspection Report

### 922 KAR 2:120. Section 4. Premises Requirements.

(22) If a child-care center does not have access to an outdoor play area, an indoor space shall:

- (a) Be used as a play area;
- (b) Have a minimum of sixty (60) square feet per child, separate from and in addition to the thirty-five (35) square feet minimum pursuant to subsection (6) of this section;
- (c) Include equipment for gross motor skills;
- (d) Be well-ventilated;
- (e) Be heated; and
- (f) Have a protective surface of at least two (2) inches thick around equipment intended for climbing.

#### 560 - Prohibited Bodies of Water

In Compliance

### 922 KAR 2:120. Section 4. Premises Requirements.

(27) Bodies of water that shall not be utilized include:

- (a) Portable wading pools;
- (b) Natural bodies of water; and
- (c) Unfiltered, nondisinfected containers.

#### 565 - Infant/Toddler Indoor Space

In Compliance

### 922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

(1) Infant and toddler inside areas shall:

- (a) Be separate from an area used by an older child;
- (b) Not be an exit or entrance; and
- (c) Have adequate crawling space for an infant or toddler away from general traffic patterns of the center.

#### 575 - Minimum Toilet/Urinal Requirements

In Compliance

### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(1) A child-care center shall have a minimum of one (1) toilet and one (1) lavatory for each twenty (20) children. Urinals may be substituted for up to one-half (1/2) of the number of toilets required for a male toilet room.

#### 580 - Toilet Room

In Compliance

### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(2) A toilet room shall:

- (a) 1. Be provided for each gender; or  
2. A plan shall be implemented to use the same toilet room at separate times;
- (b) Have a supply of toilet paper; and
- (c) Be cleaned and sanitized daily.

#### 585 - Sink

In Compliance

### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

## Outdoor Play Area

#### 675 - Fence Requirement

In Compliance

### 922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (a) Except for an after-school child-care program, located on the premises of a public or state-accredited nonpublic school, fenced for the safety of the children;

#### 680 - 60 Square Feet

In Compliance

### 922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (b) A minimum of sixty (60) square feet per child, separate from and in addition to the thirty-five (35) square feet minimum pursuant to subsection (6) of this section;

#### 685 - Playground Clean

In Compliance

### 922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (c) Free from:
  - 1. Litter;
  - 2. Glass;
  - 3. Rubbish; and
  - 4. Flammable materials;

**Inspection Report**

**690 - Playground Conditions**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (20) An outdoor play area shall be:
  - (d) Safe from foreseeable hazard;
  - (e) Well drained;
  - (f) Well maintained;
  - (g) In good repair; and
  - (h) Visible to staff at all times.

**695 - Protective Surface**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (21) A protective surface shall:
  - (a) Be provided for outdoor play equipment used to:
    - 1. Climb;
    - 2. Swing; and
    - 3. Slide; and
  - (b) Have a fall zone equal to the height of the equipment.

**700 - Fences**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (23) Fences shall be:
  - (a) Constructed of safe material;
  - (b) Stable; and
  - (c) In good condition.

**705 - Infant/Toddler Outdoor Space**

**In Compliance**

**922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.**

- (4) If a child-care center provides an outdoor play area for an infant or toddler, the outdoor area shall be:
  - (a) Shaded; and
  - (b) A separate area or scheduled at a different time than an older child.

**Equipment**

**715 - Sufficient Appropriate Equipment**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

(28) A child-care center shall have enough toys, play apparatus, and developmentally appropriate materials to provide each child with a variety of activities during the day, as specified in Section 2 of this administrative regulation.

**755 - Toys/Equipment/Furniture**

**In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (1) All toys, equipment, and furniture contacted by a child shall be:
  - (a) Kept clean and in good repair; and
  - (b) Free of peeling, flaking, or chalking paint.

**760 - Indoor/Outdoor Equipment**

**In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (2) Indoor and outdoor equipment shall:
  - (a) Be clean, safe, and in good repair;
  - (b) Meet the physical, developmental needs, and interests of children of different age groups;
  - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
  - (d) Be designed to guard against entrapment or situations that may cause strangulation.

**Food Service**

**920 - Kitchen Requirements**

**In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (1) The kitchen shall:
  - (a) Be clean;
  - (b) Be equipped for proper food:
    - 1. Preservation;
    - 2. Storage;
    - 3. Preparation; and
    - 4. Service;
  - (c) Be adequately ventilated to the outside air; and
  - (d) Except in a Type II child-care center when a meal is not being prepared, not be used for the activity of a child.

**925 - Food Service Permit**

**In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

**945 - Food Contact Items**

**In Compliance**

**Inspection Report**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (6) Equipment, utensils, and surfaces contacting food shall be:**
- (a) Smooth;**
  - (b) Free of breaks, open seams, cracks, and chips;**
  - (c) Accessible for cleaning; and**
  - (d) Nontoxic.**

**950 - Kitchen Equipment Clean and Sanitary**

**In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (7) The following shall be clean and sanitary:**
- (a) Eating and drinking utensils;**
  - (b) Kitchenware;**
  - (c) Food contact surfaces of equipment;**
  - (d) Food storage utensils;**
  - (e) Food storage containers;**
  - (f) Cooking surfaces of equipment; and**
  - (g) Nonfood contact surfaces of equipment.**

**1005 - Food Storage**

**In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

- (8) Food shall be stored on:**
- (a) Clean racks;**
  - (b) Clean shelves;**
  - (c) Other clean surfaces; or**
  - (d) If maintained in a sanitary condition, in nonabsorbent labeled containers a minimum of (6) six inches off the floor.**

**Posted Documentation**

**1160 - Disaster Course of Action**

**In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
- (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;**

Signature of  
Provider/Representative

Title

Date