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**Inspection Report**

<b>Provider Name:</b> Audubon Area Head Start at Tamarack	<b>Provider Information</b>	<b>CLR No:</b> L359098
<b>Provider Address:</b> 1733 Tamarack Road, Owensboro, KY, 42301	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20
<b>Owner(s):</b> Audubon Area Community Services, Inc.		<b>Director(s):</b> Martin, Marvin Jeff

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 322632
<b>Date Initiated:</b> 08/31/2022 8:30 AM	<b>Date Concluded:</b> 08/31/2022 11:40 AM	
	<b>No. of Children Present:</b> 15	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>355 - Staff Meeting</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(i) Conduct, manage, and document in writing recurring staff meetings;</b>	
<b>Findings:</b>	
General: Based on review of documentation, the center failed to provide documentation of more than one (1) staff meeting (4/16/21) being conducted.	
<b>360 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on review of documentation, a caregiver hired on 7/30/15, had an evaluation on file that was dated 8/28/20.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>400 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> <b>1. High school diploma;</b> <b>2. GED or qualifying documentation from a comparable educational entity; or</b> <b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b>	
<b>Findings:</b>	
General: Based on review of documentation, a caregiver hired on 4/21/22, did not have education documentation on file.	

Inspection Report

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:
- (b) Shall provide, prior to employment and every two (2) years thereafter:
  - 1. A statement from a health professional that the individual is free of active tuberculosis; or
  - 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, a caregiver hired on 8/14/17, had TB documentation on file that was dated 8/28/19.

415 - CPR/First Aid Required Training

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (8) Each center shall ensure that every staff member has received training on first aid and cardiopulmonary resuscitation (CPR).

Findings:

General: Based on review of documentation, a caregiver hired on 4/21/22, had not completed the first aid and CPR training.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, a caregiver hired on 7/30/15, last completed the Pediatric Abusive Head Trauma Training on 11/21/14. A caregiver hired on 4/21/22, had not completed six (6) hours of orientation training.

450 - Driver Requirements

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

- (18) A driver of a vehicle transporting a child for a center shall:
  - (a) Be at least twenty-one (21) years old;
  - (b) Complete:
    - 1. The background checks as described in 922 KAR 2:280; and
    - 2. An annual check of the:
      - a. Kentucky driver history records in accordance with KRS 186.018; or
      - b. Driver history records through the state transportation agency that issued the driver's license;
    - (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and
    - (d) Not caused an accident that resulted in the death of a person.

Findings:

General: Based on review of documentation, a caregiver hired on 12/3/18, was a driver and did not have a driver's history record available for review.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not In Compliance

890 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

- (2) A center providing or arranging transportation service shall:
  - (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;
  - (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and
  - (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.

Findings:

General: Based on review of documentation, the center's transportation policies and procedures were not available for review.

Inspection Report

925 - Vehicle Equipment

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

- (4) A vehicle used to transport children shall be equipped with:
  - (a) A fire extinguisher;
  - (b) First aid supplies as established in Section 7 of this administrative regulation;
  - (c) Emergency reflective triangles; and
  - (d) A device to cut the restraint system, if necessary.

Findings:

General: Based on observation, there were no first aid supplies on the center's vehicle.

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

Not Applicable

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
  - (b) A written record for each child:
    - 1. Completed and signed by the child's parent;
    - 2. Retained on file on the first day the child attends the child-care center; and
    - 3. To contain:
      - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
      - b. Contact information to enable a person in charge to contact the child's:
        - (i) Parent at the parent's home or place of employment;
        - (ii) Family physician; and
        - (iii) Preferred hospital;
      - c. The name of each person who is designated in writing to pick-up the child;
      - d. The child's general health status and medical history including, if applicable:
        - (i) Allergies;
        - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
        - (iii) Permission from the parent for third-party professional services in the child-care center;
      - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
      - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, four (4) children enrolled on 8/15/22, and a child enrolled on 8/16/21, did not include a preferred hospital documented in the enrollment information.

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
  - (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, a caregiver hired on 7/30/15, had a professional development plan on file that was dated 8/28/20.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date