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Inspection Report

<b>Provider Name:</b> Christ's Kids Preschool	<b>Provider Information</b>	<b>CLR No:</b> L358994
<b>Provider Address:</b> 1320 Bath Ave, Ashland, KY, 41101	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 25
<b>Owner(s):</b> St. Paul's Lutheran Church Of Ashland, Ky		<b>Director(s):</b> Robinson, Mary

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 219572
<b>Date Initiated:</b> 05/05/2017 10:23 AM	<b>Date Concluded:</b> 05/10/2017 11:20 AM	
	<b>No. of Children Present:</b> 12	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>60 - Zoning</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 6. License Issuance.</b>	
<b>(11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</b>	
<b>(a) Provide written documentation from the local authority showing compliance with local zoning requirements;</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, the zoning information was not available at the time of the inspection. The staff person in charge stated the director would know where the current documentation was located but she was out of the center at the time of the survey.	
<b>65 - Fire Marshal</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 6. License Issuance.</b>	
<b>(11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</b>	
<b>(b) Be approved by the Office of the State Fire Marshal or designee;</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, the most current Fire Marshal inspection was dated 11/1/10. The staff person in charge stated the director would know where the current documentation was located but she was out of the center at the time of the survey.	
<b>75 - Liability Insurance</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 6. License Issuance.</b>	
<b>(11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</b>	
<b>(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, there was no evidence of liability insurance available at the time of the inspection. The staff person in charge stated the director would know where the current documentation was located but she was out of the center at the time of the inspection.	

Inspection Report

190 - Abuse/Neglect Report Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

- 1. A procedure to inform child care staff of the laws of the Commonwealth pertaining to child abuse or neglect set forth in KRS 620.030;

Findings:

General: Based on Review of Documentation, the written policy for reporting suspected abuse and/or neglect required staff to notify the director prior to reporting. This procedure is not compliant the regulatory requirement.

Director Requirements

Not In Compliance

235 - Operation instruction/Regulation copy

Not In Compliance

922 KAR 2:110. Section 2. General.

(2) Child-care center staff shall be:

- (a) Instructed by the child-care center's director regarding requirements for operation; and
- (b) Provided with a copy of this administrative regulation, 922 KAR 2:090, and 922 KAR 2:120.

Findings:

General: Based on Review of Documentation, there was no evidence the staff had been provided with a copy of the regulations.

255 - Staff Meeting

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (i) Conduct, manage, and document in writing staff meetings;

Findings:

General: Based on Review of Documentation, there was no evidence of staff meetings available at the time of the inspection. The staff person in charge stated the director would know where the documentation was located but she was out.

285 - Parental/Family Involvement Activity

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (p) Coordinate at least one (1) annual activity involving parental or family participation.

Findings:

General: Based on Review of Documentation, there was no evidence of a family involvement activity available at the time of the inspection. The staff person in charge stated the director would know where the documentation was located but she was out.

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
  - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
  - 2. Criminal records check required by KRS 199.896(19);
  - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
  - 4. An address check of the Sex Offender Registry; and
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, a staff person hired 12/5/11 had listed an address in Colorado as a previous residence in the past five (5) years. There was no evidence of a background check from Colorado for the staff person on file in the facility.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:
  - 1. A statement from a health professional that the individual is free of active tuberculosis; or
  - 2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, staff person hired 11/23/15 did not have documentation of negative T.B. results on file in the facility that had been obtained within the past two (2) years.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, the following was found: 1. Staff person hired 8/16/16 did not have evidence of completing the required orientation training in the first three (3) months of employment. A review of ECE-TRIS records supports the information found during the survey. 2. Staff person hired 11/23/15 had evidence of only fourteen (14) hours of annual training on file for the last full year of employment. A review of ECE-TRIS records supports the information found during the survey. 3. Staff person hired 11/3/15 did not have evidence of completing the Pediatric Abusive Head Trauma training within the first year of employment. A review of ECE-TRIS records supports the information found during the survey.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Knives and sharp objects;
- (c) Matches, cigarettes, lighters, and flammable liquids;
- (d) Plastic bags;
- (e) Litter and rubbish;
- (f) Bar soap; and
- (g) Personal belongings and medications of staff.

Findings:

General: Based on Observation, there were cleaners accessible to the children in the downstairs bathrooms and in a cabinet in the three-year-old room.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, children enrolled 8/11/16, 1/26/17 and 5/28/15 did not have a current immunization certificate on file in the facility.

Inspection Report

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
  - b. Contact information to enable a person in charge to contact the child's:
    - (i) Parent at the parent's home or place of employment;
    - (ii) Family physician; and
    - (iii) Preferred hospital;
  - c. The name of each person who is designated in writing to pick-up the child;
  - d. The child's general health status and medical history including, if applicable:
    - (i) Allergies;
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
    - (iii) Permission from the parent for third-party professional services in the child-care center;
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, child enrolled 8/11/16 did not have documentation of a preferred hospital listed by the parent.

Written Documentation

Not In Compliance

1085 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

Findings:

General: Based on Review of Documentation, the evacuation plan and documentation that it had been properly submitted by December 2016 was not available at the time of the inspection. The staff person in charge stated the director would know where the documentation was located but she was out.

Posted Documentation

Not In Compliance

1155 - Posting Requirements

Not In Compliance

922 KAR 2:110. Section 2. General.

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;
- (d) A description of services provided by the child-care center, including:
  - 1. Current rates for child care; and
  - 2. Each service charged separately and in addition to the basic rate for child care;
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (f) Daily schedule.

Findings:

General: Based on Observation, the Consumer Product Safety Program's information was not posted.

1165 - Daily Activities

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on Observation, the daily plan of activities posted for the three-year-old room was not current, it was dated for the previous week.

Animals

In Compliance

Signature of Provider/Representative

Title

Date