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Inspection Report

Provider Name: Children's Collaborative at Campbell Ridge Elem	Provider Information Provider Type: LICENSED TYPE I	CLR No: L359027
Provider Address: 2500 Grand View Rd, Alexandria, KY, 41001		Capacity: 60
Owner(s): Children's Collaborative, LLC		Director(s): Smith, Melodia A

Inspection Type: Renewal Application	Inspection Information	Inspection No: 278918
Date Initiated: 03/28/2019 3:00 PM	Date Concluded: 03/28/2019 4:35 PM	
	No. of Children Present: 20	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

385 - Personnel File **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(e) A current personnel file for each child-care center staff person to include:
 1. Name, address, date of birth, and date of employment;
 2. Proof of educational qualifications;
 3. Record of annual performance evaluation;
 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
 5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on observation and interview, this regulatory requirement was not met. The director stated that one (1) of the staff present did not have a file at the facility. The director stated the staff person has been employed with the agency since 11/18 and was working at a different location until February 2019.

395 - TB Verification **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(b) Shall provide, prior to employment and every two (2) years thereafter:
 1. A statement from a health professional that the individual is free of active tuberculosis; or
 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A review of staff files found a staff person hired 8/16/17 had the results of a T.B. test read on 8/10/16. This exceeds the two (2) year time frame for a T.B. test.

Programming	In Compliance
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Inspection Report

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:**
 - (a) Toxic cleaning supplies, poisons, and insecticides;**
 - (b) Matches, cigarettes, lighters, and flammable liquids; and**
 - (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation, this regulatory requirement was not met. A container of disinfectant wipes and a can of candle wax and gum remover were on a table in front of the window where the kitchen is located. The label on the containers had a warning to keep out of the reach of children. These items were accessible to the children at the time of the survey.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

730 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:**
 - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;**
 - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;**
 - 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:**
 - a. An epinephrine auto-injector shall be inaccessible to a child;**
 - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;**
 - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and**
 - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or**
 - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;**
- (b) Kept in the original bottle; and**
- (c) Properly labeled.**
- (7) Medication shall not be given to a child if the medication's expiration date has passed.**

Findings:

General: Based on observation, this regulatory requirement was not met. An inspection of the first aid kit found a bottle of Kroger brand allergy relief in a clear plastic baggy with an Epi-pen. The outside of the baggy was labeled with a child's name. However, the bottle of allergy relief was not labeled with a child's name.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (2) Indoor and outdoor equipment shall:**
 - (a) Be clean, safe, and in good repair;**
 - (b) Meet the physical, developmental needs, and interests of children of different age groups;**
 - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
 - (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on observation, this regulatory requirement was not met. In the book area there was a green pillow and a blue pillow. Both pillows were soiled and stained.

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (16) A weekly menu shall be:**
 - (a) Prepared;**
 - (b) Dated;**
 - (c) Posted in advance in a conspicuous place;**
 - (d) Kept on file for thirty (30) days; and**
 - (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on interview, this regulatory requirement was not met. The staff stated that the children receive a snack provided by the 21st Century program. The facility also provides a snack. At the time of the inspection, the snack menu provided by the facility was posted and current. However, the menu posted for the snack provided by the 21st Century program was dated for September 2018. Therefore, the menu for the snack provided by the 21st Century program was not current.

Inspection Report

**Children's Records
Written Documentation**

**In Compliance
Not In Compliance**

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A review of documented fire drills, earthquake drills and tornado drills showed the last date documented was 3/8/18. An interview with the director found that the forms with all of the drills from April 2018 to present listing the date, time and names of children who participated had milk spilled on them. She stated she was in the process of recopying the documentation.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

(a) Conducted during hours of operation at least monthly; and

(b) Documented.

(13) An earthquake drill and a tornado drill shall be:

(a) Conducted during hours of operation at least quarterly; and

(b) Documented.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A review of documented fire drills, earthquake drills and tornado drills showed the last date documented was 3/8/18. An interview with the director found that the forms with all of the drills from April 2018 to present had milk spilled on them. She stated she was in the process of recopying the documentation.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date