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**Inspection Report**

<b>Provider Name:</b> Extended School Program at Julius Marks Elem	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L359031
<b>Provider Address:</b> 3277 Pepperhill Rd, Lexington, KY, 40502		<b>Capacity:</b> 120
<b>Owner(s):</b> Lexington-fayette Urban County Government		<b>Director(s):</b> Prater, Lee Marie

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 219235
<b>Date Initiated:</b> 04/17/2017 2:18 PM	<b>Date Concluded:</b> 04/17/2017 4:15 PM	
	<b>No. of Children Present:</b> 81	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**260 - Staff Evaluation** **Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on Review of Documentation, there were two (2) staff that did not have a staff evaluation completed, the hire dates were 8/12/09 and 8/3/98.

**285 - Parental/Family Involvement Activity** **Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(p) Coordinate at least one (1) annual activity involving parental or family participation.**

**Findings:**

General: Based on Review of Documentation, there was no evidence of any family involvement activity.

**Employee Records** **Not In Compliance**

**315 - Educational Requirements** **Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
**1. High school diploma;**  
**2. GED or qualifying documentation from a comparable educational entity; or**  
**3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on Review of Documentation, there were six (6) staff who did not have evidence of the educational requirements in their files. The hire dates for those staff were 8/5/16, 12/7/16, 3/28/17, 1/2/17, 12/9/16 and 1/2/17.

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340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, one (1) staff did not have the required fifteen (15) hours of required training; this was verified through ECE-TRIS.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date