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Inspection Report

Provider Name: Bethany Christian Daycare	Provider Information	CLR No: L358869
Provider Address: 17 Bethany Circle, Campton, KY, 41301	Provider Type: LICENSED TYPE I	Capacity: 29
Owner(s): Bethany Christian Mission Center, Inc.		Director(s): Tolson, Deloris Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 231591
Date Initiated: 11/03/2017 10:22 AM	Date Concluded: 11/03/2017 11:58 AM	
	No. of Children Present: 15	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

260 - Staff Evaluation **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation of staff files, one (1) staff's (DOH: 10/26/16) file did not contain an annual performance evaluation for review.

Employee Records **Not In Compliance**

300 - Background checks/left alone **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation of staff files, the following was found:

- 1) The criminal records check (CRC) was not submitted timely for a staff member with DOH: 7/15/17, i.e., the CRC was submitted on 7/31/17.
- 2) The CRC was not submitted timely for a staff member with DOH: 10/13/17, i.e., the CRC was submitted on 10/15/17.
- 3) The child abuse and neglect check (CA/N) was not submitted timely for a staff member with DOH: 7/15/17, i.e., the CA/N check was submitted on 7/25/17.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation, two (2) staff (DOH: 7/15/17 & DOH: 10/26/16) files did not contain proof of a high school diploma, GED or qualifying documentation from a comparable educational entity, or Commonwealth Child Care Credential as described in 922 KAR 2:250.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation of ECE-TRIS and staff files, the following things were found:

- 1) A staff member with DOH: 10/26/16 completed seven and a half (7.5) of the required fifteen (15) hours of annual training for the training year 10/26/16 to 10/25/2017.
- 2) A staff member with DOH: 7/1/09 last completed the required Pediatric Abusive Head Trauma training on 8/13/12; therefore, it has not been completed within the last five (5) years as required.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

Findings:

General: Based on observation of the snack room, the following things were found:

- 1) There was one (1) inhaler located on top of the desk. The inhaler was within reach and accessible to the children.
- 2) There was one (1) box of push pins located on top of the desk. The box of push pins was within reach and accessible to the children.

Based on interview, the director stated that the inhaler belonged to a staff member. The director further stated that the children use the snack room on a regular basis.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Inspection Report

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation of children's files, the following things were found:

1) Three (3) children's (all with DOE: 8/28/17) files did not contain a phone number for the preferred hospital.

2) One (1) child's (DOE: 8/28/17) file did not contain a phone number for the preferred doctor and did not contain a name or phone number for the preferred hospital.

Written Documentation

Not In Compliance

1120 - Fire Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, there was no written documentation that a fire drill was conducted for September 2017 or October 2017. Based on interview, the director stated that a fire drill was completed for these two (2) months; however, it was not documented.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date