



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203

Adam Mather
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Heartland Elementary School Age Child Care Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L358808
Provider Address: 2300 Nelson Drive, Elizabethtown, KY, 42701		Capacity: 129
Owner(s): Hardin County Schools		Director(s): Wood, Amy Danielle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 244974
Date Initiated: 05/23/2018 2:20 PM	Date Concluded: 05/23/2018 5:15 PM	
	No. of Children Present: 44	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after January 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b)1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p> <p>Findings:</p> <p>General: Based on observation, interview and review of documentation, the child care center failed to maintain background checks in accordance with regulatory requirements. Observation of the library revealed a staff member with the rehire date 3/1/18 to be the sole care giver for seven (7) children. Interview with the aforementioned staff member revealed the children were ages eight-year-old to eleven-year-old. Review of presented staff files revealed completed background checks for the staff member rehired 3/1/18 were not presented for review at the time of the survey. Review of the KARES system revealed the aforementioned staff member's name was not listed on the records for this center. Interview with the staff in charge revealed the aforementioned staff member was rehired by the child care center on 3/1/18. Continued interview with the staff in charge revealed she could not verify new background checks had been completed for the staff member with the rehire date 3/1/18.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
145 - Fire Marshal	Not In Compliance
<p>922 KAR 2:090. Section 6. License Issuance.</p> <p>(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</p> <p>(b) Be approved by the Office of the State Fire Marshal or designee;</p> <p>Findings:</p> <p>General: Based on interview and review of documentation, the child care center failed to comply with regulatory requirements in regards to the Fire Marshal's report. Upon request a Fire Marshal's report was presented from 12/5/13; however, a current Fire Marshal's report was not presented for review.</p>	

Inspection Report

Director Requirements

Not In Compliance

360 - Caregiver Alone

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;

Findings:

General: Based on observation, interview and review of documentation, the child care center director failed to assure compliance with regulatory requirements. Observation of the library revealed a staff member with the rehire date 3/1/18 to be the sole care giver for seven (7) children. Interview with the aforementioned staff member revealed the children were ages eight-year-old to eleven-year-old. Review of presented staff files revealed completed background checks for the staff member rehire 3/1/18 were not presented for review at the time of the survey. Review of the KARES system revealed the aforementioned staff member's name was not listed on the records for this center. Interview with the staff in charge revealed the aforementioned staff member was rehire by the child care center on 3/1/18. Continued interview with the staff in charge revealed she could not verify new background checks had been completed for the staff member with the rehire date 3/1/18.

Employee Records

Not In Compliance

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, written documentation from a health care professional to verify that a staff member with the hire date 10/5/15 was free from active TB was not presented for review.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

750 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the outdoor play ground revealed black edging with eleven (11) metal stakes that were protruding above the edging.

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1015 - Food Service Permit

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain food service in accordance with regulatory requirements. Upon request, a current food service permit was not presented for review.

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Review of children's files revealed two (2) children with the enrollment dates 4/11/17 and 4/18/17 did not contain current immunization certificates. Interview with the staff in charge revealed the current immunization certificates were not on file at the time of the survey.

Inspection Report

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date