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Inspection Report

Provider Name: Weekday Community Preschool	Provider Information	CLR No: L358746
Provider Address: 416 West Main St, Frankfort, KY, 40601	Provider Type: LICENSED TYPE I	Capacity: 49
Owner(s): Board Of Trustees Of First Presbyterian Church Of Frankfort, Kentucky		Director(s): Connor, Loretta Jill

Inspection Type: Renewal Application	Inspection Information	Inspection No: 293736
Date Initiated: 10/13/2020 9:40 AM	Date Concluded: 10/13/2020 12:06 PM	
	No. of Children Present: 26	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

390 - Educational Requirements **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
 1. High school diploma;
 2. GED or qualifying documentation from a comparable educational entity; or
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, staff member hired 1/16/2020, did not have proof of educational qualifications in their personnel file.

Programming	In Compliance
Premises	Not In Compliance

520 - Inaccessible Items **Not In Compliance**

922 KAR 2:120. Section 3. General Requirements.
(7) The following shall be inaccessible to a child in care:
(a) Toxic cleaning supplies, poisons, and insecticides;
(b) Matches, cigarettes, lighters, and flammable liquids; and
(c) Personal belongings and medications of staff.

Findings:

General: Based on observation,
 1.) An open container of thumbtacks was located in a purple drawer in the three-year-old classroom; this item was accessible to the children in care.
 2.) A container of Lysol wipes and a bottle of sanitizing spray was located on a low shelf in a cabinet in the downstairs four-year-old classroom; these items were accessible to the children in care.

Inspection Report

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the wall behind the writing center in the downstairs four-year-old classroom was not smooth; the wood paneling was splintering. This poses a safety risk.

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation during a tour of the two-year-old classroom, the surveyor observed a decorative pumpkin stored on the diaper-changing pad. Only items used for diapering should be placed in this area.

700 - Children's Individual Items

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(14) Combs, towels or washcloths, brushes, and toothbrushes used by a child shall be:

- (a) Individually stored in separate containers; and**
- (b) Plainly labeled with the child's name.**

Findings:

General: Based on observation, several coats were protruding from the children's individual cubbies outside of the four-year-old classroom and touching one another; this method of storage promotes the spread of germs and bacteria.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation, there was tape residue on the dramatic play shelf in the four-year-old classroom; the residue had started to accumulate dirt particles.

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, two children did not have an immunization record available for review in their enrollment documentation. Additionally, one child had an immunization record that was no longer current as of 9/22/2020.

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation, the evacuation plan review had not been updated nor submitted to emergency management services since March of 2018.

Inspection Report

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

- (a) Be in writing; and
- (b) Include:

- 1. Staff policies;
- 2. Job descriptions;
- 3. An organization chart;
- 4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

- a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;
- b. 922 KAR 2:120, Child-care center health and safety standards;
- c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and
- d. This administrative regulation.

Findings:

General: Based on review of documentation, there was no chain of command posted, nor available for review.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the fire, earthquake, and tornado drills reviewed did not list the names of the children who had participated.

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;
- (e) A description of services provided by the child-care center, including:
 - 1. Current rates for child care; and
 - 2. Each service charged separately and in addition to the basic rate for child care;
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (g) Daily planned program.

Findings:

General: Based on observation and review of documentation, there was not a daily schedule posted in the two-year-old classroom; the staff member was able to locate the daily schedule after a few minutes of searching.

1210 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;

Findings:

General: Based on observation and review of documentation, the posted emergency plan did not list written instructions directing building occupants of the proper safety routes in the event of an emergency.

Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date