



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Notebook Learning Center LLC	Provider Information	License No: L358742
Provider Address: 3397 Burkland Blvd, Shepherdsville, KY, 40165	Provider Type: LICENSED TYPE I	Capacity: 73
Owner(s): Notebook Learning Center LLC		Director(s): Bixler, Amanda

Inspection Type: Investigation	Inspection Information	Inspection No: 16626
Visit Start Date: 01/25/2013 10:00 AM	Visit End Date: 01/25/2013 10:10 PM	
	No. of Children Present:	

Inspection Report	
Director Requirements	
118 - Health, Safety, Comfort	In Compliance
922 KAR 2:110 - Section 4 (1) (I) Provide for the health, safety, and comfort of each child;	
Employee Records	
128 - CPR/First Aid Coverage	
922 KAR 2:110 - Section 5 (3) At least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills: (a) Infant and child cardiopulmonary resuscitation; and (b) Infant and child first aid.	
2) First Aid	In Compliance
Children's Records	
96 - Enrollment Information	
922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for 5 years: (1) Sufficient records to: (a) Identify each child enrolled in the child-care center; and (b) Enable the person in charge to contact each child's: 1. Parent at: a. Home; or b. Place of employment; and 2. Family physician; and (c) Identify the name of each person designated in writing by the parent to pick up the child;	
1) Identification Information	In Compliance
2) Parent Contact Information	In Compliance

Inspection Report

97 - Emergency/Medical Information

922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for five (5) years:

(2) Each child's medical history, along with authorization for emergency medical care, signed by the parent and left with the child-care center director at the time of enrollment;

2) Emergency Authorization

In Compliance

Signature of
Provider/Representative

Title

Date