



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Western Branch  
901 B South Main Street  
Hopkinsville, KY 42240  
Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Green Tree Child Care and Learning Center, LLC	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L358666
<b>Provider Address:</b> 207 W. Madison Street, Franklin, KY, 42134		<b>Capacity:</b> 80
<b>Owner(s):</b> Green Tree Child Care & Learning Center, Llc		<b>Director(s):</b> Rottstedt, Lynn Marcelle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 216579
<b>Date Initiated:</b> 08/16/2016 8:34 AM	<b>Date Concluded:</b> 08/16/2016 12:45 PM	
	<b>No. of Children Present:</b> 50	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	Not In Compliance

<b>585 - Sink</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</b>  <b>(3) A sink shall be:</b>                  (a) Located in or immediately adjacent to toilet rooms;                  (b) Equipped with hot and cold running water that allows for hand washing;                  (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;                  (d) Equipped with liquid soap;                  (e) Equipped with hand-drying blower or single use disposable hand drying material;                  (f) Equipped with an easily cleanable waste receptacle; and                  (g) Immediately adjacent to a changing area used for infants and toddlers.</p>	
<b>Findings:</b>	
General: Based on observation, the hot water temprature measured 76 degrees Fahrenheit at the portable sink in the Infant 2 room.	

**Inspection Report**

**Hygienic Practices**

**Not In Compliance**

**600 - Staff Hygiene/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(5) Staff shall:**

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty; and**
- (c) Wash their hands with liquid soap and running water:**
  - 1. Upon arrival at the center;**
  - 2. After toileting or assisting a child in toileting;**
  - 3. Before and after diapering each child;**
  - 4. After wiping or blowing a child's or own nose;**
  - 5. After handling animals;**
  - 6. After caring for a sick child;**
  - 7. Before and after feeding a child or eating;**
  - 8. Before dispensing medication; and**
  - 9. If possible, before administering first aid.**

**Findings:**

General: Based on observation, a caregiver did not wash hands before placing disposable gloves on to diaper each child. A caregiver did not wash hands after wiping the nose of a child in the Toddler 1 room.

**625 - Diaper Changing Area/Surface**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(10) When a child is diapered, the child shall:**

- (b) Be placed on a surface that is:**
  - 1. Clean;**
  - 2. Padded;**
  - 3. Free of holes, rips, tears, or other damage;**
  - 4. Nonabsorbent;**
  - 5. Easily cleaned; and**
  - 6. Free of any items not used for diaper changing.**

**Findings:**

General: Based on observation, the changing pad was cracked and had exposed foam. The top of the diaper changing table had crumbs, toilet paper and liquid underneath the pad in the Infant 2 room. The changing table had large and small food crumbs underneath the changing pad in the Toddler 1 room. The bottom of the changing pad and the top of the changing table had an excessive buildup of lint, food crumbs, liquid and other debris in Infant 1 room.

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not In Compliance**

**690 - Playground Conditions**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(20) An outdoor play area shall be:**

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

**Findings:**

General: Based on observation, the grass was over 12 inches tall in some places, and vines were growing up along the fence on the infant/toddler playground.

**695 - Protective Surface**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(21) A protective surface shall:**

- (a) Be provided for outdoor play equipment used to:**
  - 1. Climb;**
  - 2. Swing; and**
  - 3. Slide; and**
- (b) Have a fall zone equal to the height of the equipment.**

**Findings:**

General: Based on observation, a Little Tikes green slide and Koala Climber had a protective surface under the slide side of these structures, but did not have a protective surface around the ladder side of these structures on the infant/toddler playground.

Inspection Report

700 - Fences

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(23) Fences shall be:

- (a) Constructed of safe material;
- (b) Stable; and
- (c) In good condition.

Findings:

General: Based on observation, the wooden slat fence had approximately fourteen (14) slat bottoms and middles knocked outward exposing approximately thirty (30) sharp nail ends in the children's outdoor play area. The wooden gate between the older children's play area and the toddlers' play area had a missing latch. Also, the third board from the top of the gate was broken and had sharp edges and splinters.

Equipment

Not In Compliance

730 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

- 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;
- 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:
  - a. Weekly; or
  - b. Immediately if it is soiled or wet;

Findings:

General: Based on observation, two (2) crib mattresses had wet fitted sheets that were not changed within a two (2) hour period in the Infant 1 room.

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on observation, the wooden picnic table had flaking paint on the infant/toddler playground. Based on interview, the Original Toy Company Fold and Go trampoline was used by two year (2) old children. The manufacturer's information indicated this equipment was not to be used with children under three (3) years old.

Transportation

Not Applicable

Food Service

Not In Compliance

940 - Frozen Food

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(5) Frozen food shall be:

- (a) Kept at a temperature of zero degrees Fahrenheit or below; and
- (b) Thawed:
  - 1. At refrigerator temperatures;
  - 2. Under cool, potable running water;
  - 3. As part of the cooking process; or
  - 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.

Findings:

General: Based on observation and interview with staff, there was no thermometer or temperature measuring device to verify the temperature was at zero degrees or less, in the first freezer from the left in the kitchen.

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, a child enrolled 2-8-16 had an immunization record that was valid until 6-1-16.

Inspection Report

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
  - b. Contact information to enable a person in charge to contact the child's:
    - (i) Parent at the parent's home or place of employment;
    - (ii) Family physician; and
    - (iii) Preferred hospital;
  - c. The name of each person who is designated in writing to pick-up the child;
  - d. The child's general health status and medical history including, if applicable:
    - (i) Allergies;
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
    - (iii) Permission from the parent for third-party professional services in the child-care center;
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, a child enrolled 8-15-16 had no file. Two (2) children enrolled 7-11-16 had no preferred physician listed and the emergency treatment authorization was not dated. A child enrolled 3-14-16 emergency treatment authorization was not completed. A child enrolled 2-8-16 had no contact number for a physician and the emergency authorization was not completed.

Written Documentation

Not In Compliance

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on review of documentation, three (3) children, who received CCAP, did not have signatures verifying their attendance record for the week of 8-8-16 thru 8-12-16 or 5-2-16 thru 5-6-16.

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on a review of documentation, three (3) staff members hired 4-25-14, 1-19-15 and 12-10-07 did not have a professional development plan on file.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date