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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
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Inspection Report

Provider Name: A Child's Workplace LLC	Provider Information	CLR No: L358624
Provider Address: 15 Bennett Lane, Campbellsville, KY, 42718	Provider Type: LICENSED TYPE I	Capacity: 70
Owner(s): A Child's Workplace, Llc		Director(s): Herring, Lyne Arlene; Adams, Priscilla

Inspection Type: Renewal Application	Inspection Information	Inspection No: 231589
Date Initiated: 11/29/2017 10:55 AM	Date Concluded: 11/29/2017 12:35 PM	
	No. of Children Present: 51	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
125 - Confidential Information	Not In Compliance
<p>922 KAR 2:110. Section 2. General. (3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwise required by law.</p> <p>Findings: General: Based on observation of the diaper changing area, the surveyor viewed the children's individual diaper change logs that are kept for parents. The diaper change logs were taped to the wall with the child's first and last name printed on the sheet. The diaper change logs were visible and able to be read by anyone in the center; therefore, the children's information was not being kept confidential.</p>	
210 - Construction/Renovation Notification	Not In Compliance
<p>922 KAR 2:120. Section 4. Premises Requirements. (19) The Department of Housing, Buildings and Construction, State Fire Marshal's Office, and cabinet shall be contacted concerning a planned new building, addition, or major renovation prior to construction.</p> <p>Findings: General: Based on interview with the director, the surveyor was informed that shelving units dividing the Toddler Classroom and Classroom for three and four-year-olds had been moved to increase the space for toddlers and decrease the space for the three and four-year-olds. The Division of Regulated Child Care (DRCC) was not made aware of this prior to the change being made.</p>	
Director Requirements	In Compliance

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;**
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**
 - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - 2. Criminal records check required by KRS 199.896(19);**
 - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
 - 4. An address check of the Sex Offender Registry; and**
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

Findings:

General: Based on review of documentation, the criminal records check for a staff member (DOH: 10/26/17) was not submitted until 10/28/17 and not returned until 10/30/17; therefore, the criminal records check was not submitted on or before the staff members hire date. In an interview with the director, the surveyor was informed that the staff member had not been left alone with children.

Programming

Not In Compliance

350 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) That offers a variety of creative activities including the following:**
 - 1. Art;**
 - 2. Music;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science;**
 - 6. Block building;**
 - 7. Tactile activity;**
 - 8. Culture;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on observation, the lesson plan in the Three Year Old's Classroom had not been updated for the current week.

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date