



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Paducah Day Nursery	Provider Information	License No: L350609
Provider Address: 2425 South 25th Street, Paducah, KY, 42003	Provider Type: LICENSED TYPE I	Capacity: 146
Owner(s): PADUCAH DAY NURSERY, INC.		Director(s): May, Deana Gale

Inspection Type: Investigation	Inspection Information	Inspection No: 53878
Visit Start Date: 01/15/2014 12:35 PM	Visit End Date: 01/15/2014 1:45 PM	
	No. of Children Present: 37	

Inspection Report

Supervision

5 - Children Supervised

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(a) Each center shall maintain a child-care program that assures each child will be:

1. Provided with adequate supervision at all times by a qualified staff person who:
 - a. Ensures the child is within scope of vision and range of voice; or
 - b. For a school-age child, within scope of vision or range of voice;

Staffing Requirements

40 - Ratios and Group Size

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

Findings:

General: Based on observation, a caregiver supervised seven (7), one year old children for an undetermined amount of time in the one year olds' classroom on 01/15/14.

Inspection Report**Employee Records****310 - Personnel File****In Compliance****922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:
- (e) A current personnel file for each child-care center staff person to include:
1. Name, address, date of birth, and date of employment;
 2. Proof of educational qualifications;
 3. Record of annual performance evaluation;
 4. Written record of training participation to include:
 - a. The training source;
 - b. Location;
 - c. Date; and
 - d. Number of clock hours completed;
 5. Every two (2) years, a:
 - a. Statement from a health professional that the individual is free of active tuberculosis; or
 - b. Copy of negative tuberculin results; and
 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:
 - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
 - b. Criminal records check required by KRS 199.896(19);
 - c. Criminal records check from any previous state of residence completed once if:
 - (i) The individual resided outside the state of Kentucky in the last five (5) years; and
 - (ii) No criminal records check has been completed for the individual's previous state of residence; and
 - d. An address check of the Sex Offender Registry;

325 - CPR/First Aid Coverage**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.**

- (3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
- (a) Infant and child cardiopulmonary resuscitation; and
- (b) Infant and child first aid.
- (4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
- (a) Adult cardiopulmonary resuscitation; and
- (b) First aid.

Findings:

General: Based on review of documentation, a staff (hired on 05/26/09) transported four (4) children and was not currently certified in child first aid and child CPR on 01/14/14. The staff's certifications expired on 01/07/14.

345 - Driver Requirements**In Compliance****922 KAR 2:120. Section 12. Transportation.**

- (18) A driver of a vehicle transporting a child for a center shall:
- (a) Be at least twenty-one (21) years old;
- (b) Complete:
1. The background checks as described in 922 KAR 2:110; and
 2. An annual check of the:
 - a. Kentucky driver history records in accordance with KRS 186.018; or
 - b. Driver history records through the state transportation agency that issued the driver's license;
 - (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and
 - (d) Not caused an accident which resulted in the death of a person.

Programming**420 - Infant Sleep Position****Not In Compliance****922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

- (1) An infant shall sleep or nap on the infant's back unless the infant's health professional signs a waiver that states the infant requires an alternate sleeping position.

Findings:

General: Based on review of documentation and observation, a three (3) month old child slept in a bouncy seat inside a crib in the nursery. The child did not have, on file, a signed waiver requiring an alternative sleep position.

Transportation**775 - Maintain Records****In Compliance****922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:
- (l) A written record of transportation services provided in accordance with 922 KAR 2:120, Section 12.

780 - Transportation Compliance**In Compliance**

Inspection Report

922 KAR 2:120. Section 12. Transportation.

- (1) A center shall document compliance with KRS Chapter 186 and 603 KAR 5:072 pertaining to:
- (a) Vehicles;
 - (b) Drivers; and
 - (c) Insurance.

785 - Requirements for Transportation Services

In Compliance

922 KAR 2:120. Section 12. Transportation.

- (2) A center providing or arranging transportation service shall:
- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;
 - (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and
 - (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.

830 - Vehicle Inspection Documentation

In Compliance

922 KAR 2:120. Section 12. Transportation.

- (6) A vehicle used to transport children shall meet the following requirements:
- (a) A twelve (12) or more passenger vehicle shall display a current certification of inspection from the Transportation Cabinet on the designated window.

860 - Ratios

In Compliance

922 KAR 2:120. Section 12. Transportation.

- (9)(a) The staff-to-child ratios set forth in Section 2(2) of this administrative regulation shall apply to vehicle transport, if not inconsistent with special requirements or exceptions in this section.
- (b) An individual who is driving with a child in the vehicle shall supervise no more than four (4) children under the age of five (5).

900 - Children's Transportation Records

In Compliance

922 KAR 2:120. Section 12. Transportation.

- (17) Transportation services provided shall:
- (a) Be recorded in writing and include:
 - 1. The first and last name of the child transported; and
 - 2. The time each child gets on and the time each child gets off;
 - (b) Be completed by a staff member other than the driver; and
 - (c) Be kept for five (5) years.

Children's Records

1070 - Immunization

In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:
- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:
- (b) A written record for each child:
 - 1. Completed and signed by the child's parent;
 - 2. Retained on file on the first day the child attends the child-care center; and
 - 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, a child's (enrolled on 08/25/13) file did not contain the name of each person who was designated to pick-up the child and the name and phone number of each person to be contacted in an emergency situation.

Inspection Report

1080 - Documentation for Off Premise Trip

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

3. To contain:

g. A permission form for each trip off the premises signed by the child's parent in accordance with 922 KAR 2:120, Section 12;

Findings:

General: Based on review of documentation, two (2) children (enrolled on 01/08/14 and 08/25/13) did not have, on file, written permission to be transported to and from school on 01/14/14.

Signature of
Provider/Representative

Title

Date