



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Cadiz Let's Go Play Academy	Provider Information	CLR No: L358587
Provider Address: 130 Lone Oak Drive, Cadiz, KY, 42211	Provider Type: LICENSED TYPE I	Capacity: 126
Owner(s): Cadiz Let's Go Play Academy, LLC		Director(s): Wade, Rhonda Fay

Inspection Type: Investigation	Inspection Information	Inspection No: 220615
Date Initiated: 06/16/2017 12:50 PM	Date Concluded: 06/30/2017 12:32 PM	
	No. of Children Present: 17	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
165 - Child Abuse/Neglect Report	Not In Compliance
922 KAR 2:110. Section 6. Reports. (2) An incident of child abuse or neglect shall be reported to the cabinet pursuant to KRS 620.030.	
Findings: General: Based on Review of Documentation and interview, a three-year-old child was placed in timeout for approximately fifteen (15) minutes and was taped to the timeout chair by a staff on 06/08/17. Interviews determined the director and staff suspected child abuse but the director did not report the incident to the cabinet until 06/13/17.	
Director Requirements	Not In Compliance
250 - Staff Management/Policy Development/Supervision	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (e) Manage the staff in their individual job descriptions; (f) Develop child-care center plans, policies, and procedures; (g) Supervise staff conduct to ensure implementation of program policies and procedures;	
Findings: General: Based on Review of Documentation and interview, the center's discipline policy and cell phone policy were not followed by staff on 06/08/17. The center's discipline policy stated the timeout method of discipline was the second method of discipline that allowed a child a few moments to think about his or her actions. Staff did not follow the center's discipline policy when staff placed a three-year-old child in a timeout chair as discipline and the child sat in timeout for approximately fifteen (15) minutes on 06/08/17. The center's cell phone policy stated cell phones are NOT allowed in the classrooms for any reason. Staff did not follow the center's cell phone policy when a staff member used her cell phone and took a picture of a child, who was taped to a timeout chair. The picture was sent to another off duty staff member.	

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**(1) Effective with the adoption of this administrative regulation, a director shall:**

- (l) Provide for the health, safety, and comfort of each child;**

Findings:

General: Based on Review of Documentation and interview, a three-year-old child was placed in a timeout chair and sat for a total of approximately fifteen (15) minutes while in the community room on 06/08/17. A staff member hired on 04/10/17, placed the child in the timeout chair for discipline and had staff member hired on 10/26/16, to come into the community room and supervise the group of children while she went to the restroom. When staff member hired on 04/10/17, returned to the community room, staff member hired on 10/26/16, had used wide, clear packing tape and taped the child to the timeout chair. The tape extended from the left edge of the chair to the right edge of the chair, across the child's upper left arm, upper chest and upper right arm areas. The staff member hired on 04/10/17, took a picture of the child who was taped to the chair and sent it to another off duty staff member via Snapchat. This staff did not have written permission from a parent to share a picture of the child on social media. Review of the child's face in the picture determined the child appeared uncomfortable and unhappy about being taped to the chair.

Programming

Not In Compliance

375 - Waiting Period

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.**(8) A child shall not be required to stand or sit for a prolonged period of time:**

- (a) During an activity;**
(b) While waiting for an activity to start; or
(c) As punishment.

Findings:

General: Based on Review of Documentation and interview, a three-year-old child was placed in a timeout chair for approximately fifteen (15) minutes in the community room on 06/08/17.

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.**(1) A child-care center shall maintain:****(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Review of Documentation, a child, first date of attendance on 03/28/16, did not have information on file to enable the person in charge to contact the child's physician and preferred hospital.

Written Documentation

Not In Compliance

1090 - Policies and Procedures

Not In Compliance

922 KAR 2:110. Section 2. General.**(5) Program policies and procedures shall:**

- (a) Be in writing; and**
(b) Include:
- 1. Staff policies;**
 - 2. Job descriptions;**
 - 3. An organization chart;**
 - 4. Chain of command; and**
 - 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:090, Child-care center licensure;**
 - c. 922 KAR 2:120, Child-care center health and safety standards; and**
 - d. This administrative regulation.**

Findings:

General: Based on Review of Documentation and interview, the center did not have a written child abuse/neglect reporting procedure.

Signature of Provider/Representative

Title

Date