



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Western Branch  
901 B South Main Street  
Hopkinsville, KY 42240  
Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

|                                                               |  |                                           |                                      |
|---------------------------------------------------------------|--|-------------------------------------------|--------------------------------------|
| <b>Provider Name:</b> Cadiz Let's Go Play Academy             |  | <b>Provider Information</b>               | <b>CLR No:</b> L358587               |
| <b>Provider Address:</b> 130 Lone Oak Drive, Cadiz, KY, 42211 |  | <b>Provider Type:</b> LICENSED TYPE I     | <b>Capacity:</b> 126                 |
| <b>Owner(s):</b> Cadiz Let's Go Play Academy, LLC             |  |                                           | <b>Director(s):</b> Wade, Rhonda Fay |
| <b>Inspection Type:</b> Renewal Application                   |  | <b>Inspection Information</b>             | <b>Inspection No:</b> 219852         |
| <b>Date Initiated:</b> 04/26/2017 10:30 AM                    |  | <b>Date Concluded:</b> 04/26/2017 3:15 PM |                                      |
|                                                               |  | <b>No. of Children Present:</b> 16        |                                      |

| Inspection Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| Supervision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | In Compliance     |
| Staffing Requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | In Compliance     |
| General Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | In Compliance     |
| Director Requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Not In Compliance |
| 260 - Staff Evaluation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Not In Compliance |
| <b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b><br><b>(1) Effective with the adoption of this administrative regulation, a director shall:</b><br><b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |
| <b>Findings:</b><br>General: Based on a review of documentation, a staff member hired 11-21-11, had an evaluation dated 4-28-15.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |
| Employee Records                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Not In Compliance |
| 340 - Training                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Not In Compliance |
| <b>922 KAR 2:110. Section 5. Staff Requirements.</b><br><b>(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b><br><b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b><br><b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and</b><br><b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.</b> |                   |
| <b>Findings:</b><br>General: Based on observation, a staff member hired 1-18-08 completed ten (10) hours of the required fifteen (15) hours of training for the subsequent year of employment. Staff member hired 1-18-08 complete fourteen (14) of the required fifteen (15) hours of training for the subsequent year of employment. Staff member hired 8-22-16 completed orientation training on 4-12-17 which was beyond the ninety (90) day requirement. Staff member hired 10-26-16 complete orientation training on 3-24-17 which was beyond the ninety (90) day requirement.                                                                                                                                                                                                     |                   |
| Programming                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | In Compliance     |

## Inspection Report

### Premises

Not In Compliance

#### 500 - Building Requirements

Not In Compliance

##### 922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

(a) Building is:

1. Dry;
2. Adequately heated;
3. Ventilated; and
4. Well lit, including clean light fixtures that are:
  - a. In good repair in all areas; and
  - b. Shielded or have shattered proof bulbs installed; and

(b) Following are protected:

1. Windows;
2. Doors;
3. Stoves;
4. Heaters;
5. Furnaces;
6. Pipes; and
7. Stairs.

##### Findings:

General: Based on observation, the light cover was missing and exposed a non-shatter proof bulb in the first restroom to the right in the activity room. There were several insects in the light covers in the second restroom on the right in the activity room. There were several insects in the light cover in the second restroom to the left in the school-age children's room.

#### 520 - Floors, Walls, Ceilings

Not In Compliance

##### 922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

##### Findings:

General: Based on observation, the carpet throughout the building had large stains from spills. The carpet had food particles, small particles of paper and other debris under the tables and in the commons area. The carpet had large stains in the school-age children's room.

#### 580 - Toilet Room

Not In Compliance

##### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(2) A toilet room shall:

- (a) 1. Be provided for each gender; or
  2. A plan shall be implemented to use the same toilet room at separate times;
- (b) Have a supply of toilet paper; and
- (c) Be cleaned and sanitized daily.

##### Findings:

General: Based on observation, there was toilet paper and other paper on the restroom floor in the preschool room.

#### 590 - Toilet

Not In Compliance

##### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;
- (b) Be kept in good repair;
- (c) Be in a lighted room; and
- (d) Have ventilation to outside air.

##### Findings:

General: Based on observation, there was a yellow/brown film in the toilet bowl located in the second restroom on the left in the school-age children's room.

| Inspection Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                          |
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| Hygienic Practices                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Not In Compliance        |
| <b>595 - Child Personal Care/Handwashing</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:120. Section 3. General Requirements.</b></p> <p><b>(4) A child shall:</b></p> <ul style="list-style-type: none"> <li>(a) Be helped with personal care and cleanliness based upon their developmental skills; and</li> <li>(b) Wash his or her hands with liquid soap and warm running water:               <ul style="list-style-type: none"> <li>1. a. Upon arrival at the center; or</li> <li>b. Within thirty (30) minutes of arrival for school-age children;</li> </ul> </li> <li>2. Before and after eating or handling food;</li> <li>3. After toileting or diaper change;</li> <li>4. After handling animals;</li> <li>5. After wiping or blowing nose;</li> <li>6. After touching items soiled with body fluids or wastes; and</li> <li>7. After outdoor or indoor play time.</li> </ul>                           |                          |
| <p><b>Findings:</b></p> <p>General: Based on observation, two (2), two-year-old children's hands were cleaned with baby wipes and not washed with warm water and liquid soap after a diaper change.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                          |
| <b>600 - Staff Hygiene/Handwashing</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:120. Section 3. General Requirements.</b></p> <p><b>(5) Staff shall:</b></p> <ul style="list-style-type: none"> <li>(a) Maintain personal cleanliness;</li> <li>(b) Conform to hygienic practices while on duty; and</li> <li>(c) Wash their hands with liquid soap and running water:               <ul style="list-style-type: none"> <li>1. Upon arrival at the center;</li> <li>2. After toileting or assisting a child in toileting;</li> <li>3. Before and after diapering each child;</li> <li>4. After wiping or blowing a child's or own nose;</li> <li>5. After handling animals;</li> <li>6. After caring for a sick child;</li> <li>7. Before and after feeding a child or eating;</li> <li>8. Before dispensing medication; and</li> <li>9. If possible, before administering first aid.</li> </ul> </li> </ul> |                          |
| <p><b>Findings:</b></p> <p>General: Based on observation, a staff member did not wash hands before and after diapering children.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                          |
| <b>635 - Diapering Practice</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</b></p> <p><b>(12) Staff shall disinfect the diapering surface after each child is diapered.</b></p> <p><b>(13) If staff wear disposable gloves, the gloves shall be changed and disposed after each child is diapered.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                          |
| <p><b>Findings:</b></p> <p>General: Based on observation, a staff member did not sanitize the diaper changing pad after diapering one (1) child and before diapering a second child.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |
| First Aid/Medication                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Not In Compliance        |
| <b>670 - Medication</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:120. Section 7. First Aid and Medicine.</b></p> <p><b>(6) Medication, including refrigerated medication, shall be:</b></p> <ul style="list-style-type: none"> <li>(a) Stored in a separate and locked place, out of the reach of a child;</li> <li>(b) Kept in the original bottle; and</li> <li>(c) Properly labeled.</li> </ul> <p><b>(7) Medication shall not be given to a child if the expiration date on the bottle has passed.</b></p>                                                                                                                                                                                                                                                                                                                                                                                |                          |
| <p><b>Findings:</b></p> <p>General: Based on observation, there was a 32oz bottle of Jergens Ultra lotion and a 4.8oz bottle of coca butter near the sink in the preschool room.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                          |
| Outdoor Play Area                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | In Compliance            |
| Equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Not In Compliance        |
| <b>725 - Playpens/Play Yards</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.</b></p> <p><b>(5) Playpens and play yards shall:</b></p> <ul style="list-style-type: none"> <li>(a) Meet federal standards as issued by the Consumer Product Safety Commission, including 16 C.F.R. 1221;</li> <li>(b) Be manufactured for commercial use; and</li> <li>(c) Not be used for sleeping or napping.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                            |                          |
| <p><b>Findings:</b></p> <p>General: Based on observation, the second crib had a blue fitted sheet which fit loosely in the nursery.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                          |
| Transportation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Not Applicable           |

| Inspection Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Food Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | In Compliance            |
| Children's Records                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Not In Compliance        |
| <b>1070 - Immunization</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:110. Section 3. Records.</b><br/> <b>(1) A child-care center shall maintain:</b><br/> <b>(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;</b></p> <p><b>Findings:</b><br/>           General: Based on a review of documentation, a child enrolled 3-22-16 immunization certificate expired 6-7-16. A child enrolled 1-8-13 immunization certificate expired 9-21-15.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                          |
| <b>1075 - Enrollment Information</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:110. Section 3. Records.</b><br/> <b>(1) A child-care center shall maintain:</b><br/> <b>(b) A written record for each child:</b><br/> <b>1. Completed and signed by the child's parent;</b><br/> <b>2. Retained on file on the first day the child attends the child-care center; and</b><br/> <b>3. To contain:</b><br/> <b>a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;</b><br/> <b>b. Contact information to enable a person in charge to contact the child's:</b><br/> <b>(i) Parent at the parent's home or place of employment;</b><br/> <b>(ii) Family physician; and</b><br/> <b>(iii) Preferred hospital;</b><br/> <b>c. The name of each person who is designated in writing to pick-up the child;</b><br/> <b>d. The child's general health status and medical history including, if applicable:</b><br/> <b>(i) Allergies;</b><br/> <b>(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and</b><br/> <b>(iii) Permission from the parent for third-party professional services in the child-care center;</b><br/> <b>e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;</b><br/> <b>f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</b></p> <p><b>Findings:</b><br/>           General: Based on a review of documentation, four (4) children enrolled 5-2-16, 3-22-16, 1-8-13 and 7-15-13, did not have contact information for a preferred hospital on file. Two (2) children enrolled 3-22-16 and 10-31-16 did not have contact information for a preferred physician on file. Two (2) children enrolled 9-2-16 and one (1) child enrolled 10-31-16 did not have contact information for preferred hospital on file.</p> |                          |
| <p><b>Written Documentation</b></p> <p><b>Not In Compliance</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                          |
| <b>1090 - Policies and Procedures</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:110. Section 2. General.</b><br/> <b>(5) Program policies and procedures shall:</b><br/> <b>(a) Be in writing; and</b><br/> <b>(b) Include:</b><br/> <b>1. Staff policies;</b><br/> <b>2. Job descriptions;</b><br/> <b>3. An organization chart;</b><br/> <b>4. Chain of command; and</b><br/> <b>5. Other procedures necessary to ensure implementation of:</b><br/> <b>a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;</b><br/> <b>b. 922 KAR 2:090, Child-care center licensure;</b><br/> <b>c. 922 KAR 2:120, Child-care center health and safety standards; and</b><br/> <b>d. This administrative regulation.</b></p> <p><b>Findings:</b><br/>           General: Based on interview with director, the center had a verbal sick child protocol, but did not have a written sick child protocol.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                          |
| <b>1115 - Earthquake/Tornado Drills</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:110. Section 3. Records.</b><br/> <b>(1) A child-care center shall maintain:</b><br/> <b>(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b></p> <p><b>Findings:</b><br/>           General: Based on interviews with staff, earthquake/tornado drills were conducted, but no documentation of drills from July 2016 to January 2017 were available for review.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                          |

# Inspection Report

## 1120 - Fire Drills

Not In Compliance

### 922 KAR 2:110. Section 3. Records.

#### (1) A child-care center shall maintain:

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

#### Findings:

General: Based on interviews with staff, fire drills were conducted, but no documentation of drills from July 2016 to January 2017 were available for review.

## 1140 - Fire Drills

Not In Compliance

### 922 KAR 2:120. Section 3. General Requirements.

#### (12) A fire drill shall be conducted during hours of operation:

- (a) At least monthly; and
- (b) Documented.

#### Findings:

General: Based on interviews with staff, fire drills were conducted but not documented from July 2016 to January 2017.

## 1145 - Earthquake/Tornado Drills

Not In Compliance

### 922 KAR 2:120. Section 3. General Requirements.

#### (13) An earthquake drill and a tornado drill shall be conducted during hours of operation:

- (a) At least quarterly; and
- (b) Documented.

#### Findings:

General: Based on interviews with staff, earthquake/tornado drills were conducted but not documented from July 2016 to January 2017.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date