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Inspection Report

Provider Information

Provider Name: Elizabethtown Christian Academy, Inc
Provider Type: LICENSED TYPE I
License No: L358536
Provider Address: 401 West Poplar Street, Elizabethtown, KY, 42701
Capacity: 400
Owner(s): Elizabethtown Christian Academy, Inc.
Director(s): Urbahns, Amanda Ruth

Inspection Information

Inspection Type: Investigation
Inspection No: 213615
Visit Start Date: 01/07/2016 12:04 PM
Visit End Date: 01/07/2016 2:20 PM
No. of Children Present: 62

Inspection Report

Supervision

5 - Children Supervised — **In Compliance**

922 KAR 2:120. Section 2. Child Care Services.
(3)(a) Each center shall maintain a child-care program that assures each child will be:
1. Provided with adequate supervision at all times by a qualified staff person who:
a. Ensures the child is within scope of vision and range of voice; or
b. For a school-age child, within scope of vision or range of voice;

Staffing Requirements

40 - Ratios and Group Size — **In Compliance**

922 KAR 2:120. Section 2. Child Care Services.
(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:
Age of Children Ratio Maximum Group Size*
Infant
1 staff for 5 children 10
Toddler
1 staff for 6 children 12
Preschool-age 2 to 3 years
1 staff for 10 children 20
Preschool-age 3 to 4 years
1 staff for 12 children 24
Preschool-age 4 to 5 years
1 staff for 14 children 28
School-age 5 to 7 years
1 staff for 15 children 30
School-age 7 and older
1 staff for 25 children
(for before and after school) 30
1 staff for 20 children
(full day of care) 30
***Maximum Group Size shall be applicable only to Type I child-care centers.**

Director Requirements

265 - Health, Safety, Comfort — **In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(l) Provide for the health, safety, and comfort of each child;

Employee Records

300 - Background checks/left alone — **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the center failed to have a Criminal Records Check on file at the time of survey for a staff member hired 8/5/15. Continued review of staff files revealed the center also failed to have a Child Abuse & Neglect Check on file at the time of survey for the staff member hired 8/5/15. Interview with assistant director revealed this documentation was not on file at the time of survey. Interview with multiple staff members revealed the staff member hired 8/5/15 has not worked alone with children.

315 - Educational Requirements — **Not In Compliance**

922 KAR 2:110. Section 5. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma:
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the center failed to have documentation on file that a staff member hired 8/5/15 was currently enrolled in high school. Interview with assistant director revealed this documentation was not on file at the time of survey.

Signature of Provider/Representative | Title | Date