Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
https://chfs.ky.gov/agencies/os/oig

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Information

Provider Name: Elizabethtown Christian Academy
Provider Type: LICENSED TYPE I
License No: L358536
Provider Address: 401 West Poplar Street, Elizabethtown, KY, 42701
Capacity: 400
Owner(s): Elizabethtown Christian Academy, Inc.
Director(s): Roberts, George Douglas

Inspection Information

Inspection Type: Investigation
Inspection No: 149639
Visit Start Date: 03/09/2015 3:15 PM
Visit End Date: 03/09/2015 4:00 PM
No. of Children Present: 82

Inspection Report

Supervision

5 - Children Supervised — **In Compliance**

922 KAR 2:120. Section 2. Child Care Services.
(3)(a) Each center shall maintain a child-care program that assures each child will be:
1. Provided with adequate supervision at all times by a qualified staff person who:
a. Ensures the child is within scope of vision and range of voice; or
b. For a school-age child, within scope of vision or range of voice;

10 - Children Protected — **In Compliance**

922 KAR 2:120. Section 2. Child Care Services.
(3)(a) Each center shall maintain a child-care program that assures each child will be:
2. Protected from abuse or neglect.

Staffing Requirements

35 - Adequate Adults/Qualified Staff — **In Compliance**

922 KAR 2:110. Section 5. Staff Requirements.
(10) The minimum number of adult workers in a child-care center shall be sufficient to ensure that:
(a) Minimum staff-to-child ratios in accordance with 922 KAR 2:120 are followed;
(b) Each staff person under eighteen (18) years of age and each student trainee are under the direct supervision of a qualified staff person who meets the requirements of this section; and
(c) Unless providing care with a qualified staff person, a person under the age of eighteen (18) shall not be counted as staff for the staff-to-child ratio.

40 - Ratios and Group Size — **In Compliance**

922 KAR 2:120. Section 2. Child Care Services.
(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children	Ratio	Maximum Group Size*
Infant		
	1 staff for 5 children	10
Toddler		
	1 staff for 6 children	12
Preschool-age 2 to 3 years		
	1 staff for 10 children	20
Preschool-age 3 to 4 years		
	1 staff for 12 children	24
Preschool-age 4 to 5 years		
	1 staff for 14 children	28
School-age 5 to 7 years		
	1 staff for 15 children	30
School-age 7 and older		
	1 staff for 25 children	
(for before and after school)		30
	1 staff for 20 children	
(full day of care)		30

***Maximum Group Size shall be applicable only to Type I child-care centers.**

45 - Ratio/Group Size — **In Compliance**

922 KAR 2:120. Section 2. Child Care Services.
(2)(b) The age of the youngest child in the group shall determine the:
1. Staff-to-child ratio; and
2. Maximum group size.

Director Requirements

265 - Health, Safety, Comfort — **In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(l) Provide for the health, safety, and comfort of each child;

Employee Records

300 - Background checks/left alone — **In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

305 - Background checks/discharged — **In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(6) Upon completion of background checks described in subsection (4)(b) of this section, a licensee shall discharge immediately:
(a) An individual whose name is listed on the central registry established by 922 KAR 1:470;
(b) An individual who has been convicted of, or has entered an Alford plea or a plea of guilty to, a crime in accordance with KRS 17.165;
(c) An individual who is confirmed by an address check of the Sex Offender Registry and supporting documentation as a registered sex offender;
(d) An individual who has been convicted of, or entered an Alford plea or plea of guilty to, a drug-related felony, and five (5) years has not elapsed since the person was fully discharged from imprisonment, probation, or parole;
(e) A director who has been convicted of, or entered an Alford plea or a plea of guilty to, a felony offense involving fraud, embezzlement, theft, or forgery; and
(f) An individual who has been convicted of, or has entered an Alford plea or a plea of guilty to, an offense under a criminal statute of the United States or of another state similar to an offense specified in this subsection.
(7) An individual who has been convicted of, or entered an Alford plea or a plea of guilty to, a nonviolent felony or misdemeanor not specified in this section shall be handled on a case-by-case basis by the licensee with consideration given to the:
(a) Nature of the offense;
(b) Length of time that has elapsed since the event; and
(c) Individual's life experiences after conviction, Alford plea, or guilty plea.

Signature of Provider/Representative | Title | Date