



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: First Baptist Church Preschool Ministries Provider Address: 621 East 12th Avenue, Bowling Green, KY, 42101 Owner(s): First Baptist Church, Inc.	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354238 Capacity: 175 Director(s): Donelson, Vicky Lynn
Inspection Information Inspection Type: Renewal Application Date Initiated: 06/27/2018 10:00 AM Date Concluded: 06/27/2018 2:45 PM No. of Children Present: 145		
Inspection No: 245334		

Inspection Report	
Background Checks	Not In Compliance
20 - Out of state background checks 922 KAR 2:280. Section 5. Checks of Other States. (1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall: (a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet: 1. An in-state criminal records check by: a. Means of fingerprints for the state of residence; or b. Any means accepted by a state of prior residency; 2. A check of the state's sex offender registry or repository; and 3. A check of the state-based child abuse and neglect registry and database; and (b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.	Not In Compliance
Findings: General: Based on Review of Documentation and observation, a caregiver hired on 5/16/18, did not have documentation of an out-of-state background check from Indiana. Also, a caregiver hired on 4/11/18, did not have documentation of an out-of-state background check from Arizona.	
Supervision Staffing Requirements General Administration Director Requirements	In Compliance In Compliance In Compliance Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on Review of Documentation, a caregiver hired on 11/20/15, had an evaluation on file dated 5/15/17. A caregiver hired on 6/18/17, had no evaluation on file.	

Inspection Report					
Employee Records	Not In Compliance				
390 - Educational Requirements	Not In Compliance				
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;					
Findings: General: Based on Review of Documentation, two (2) caregivers hired on 12/4/17 and 5/14/18, did not have documentation of education on file.					
410 - Training	Not In Compliance				
922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.					
Findings: General: Based on Review of Documentation, the director hired on 10/1/12 and two (2) caregivers hired on 9/19/16 and 3/1/16, each lacked nine (9) hours of training. A caregiver hired on 6/6/16, lacked ten (10) hours of training; a caregiver hired on 3/9/17, lacked one (1) hour of training; a caregiver hired on 9/15/16, lacked seven and a half (7 1/2) hours of training; a caregiver hired on 10/16/13, lacked eight (8) hours of training; a caregiver hired on 8/22/16, lacked one and a half (1 1/2) hours of training, and a caregiver hired on 9/20/14, lacked twelve (12) hours of training. A caregiver hired on 9/19/16, did not complete the Pediatric Abusive Head Trauma Training. In addition, a caregiver hired on 1/8/18, had not completed orientation training.					
<table> <tr> <td>Programming</td><td>In Compliance</td></tr> <tr> <td>Premises</td><td>Not In Compliance</td></tr> </table>		Programming	In Compliance	Premises	Not In Compliance
Programming	In Compliance				
Premises	Not In Compliance				
580 - Floors, Walls, Ceilings	Not In Compliance				
922 KAR 2:120. Section 4. Premises Requirements. (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.					
Findings: General: Based on Observation, a ceiling tile was missing and a large plastic, gray trash receptacle was placed in the center of the floor, used to catch water dripping from the ceiling in classroom 128. Interview determined the air conditioner was not working which caused the water to drip in classroom 128.					
<table> <tr> <td>Hygienic Practices</td><td>In Compliance</td></tr> <tr> <td>First Aid/Medication</td><td>Not In Compliance</td></tr> </table>		Hygienic Practices	In Compliance	First Aid/Medication	Not In Compliance
Hygienic Practices	In Compliance				
First Aid/Medication	Not In Compliance				
730 - Medication	Not In Compliance				
922 KAR 2:120. Section 7. First Aid and Medicine. (6) Medication, including refrigerated medication, shall be: (a) Stored in a separate and locked place, out of the reach of a child unless the medication is: 1. A first aid supply and is maintained in accordance with subsection (1) of this section; 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child; 3. An epinephrine auto-injector. In accordance with KRS 199.8951: a. An epinephrine auto-injector shall be inaccessible to a child; b. A child-care center shall have at least one person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector; c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12 if an epinephrine auto-injector is administered to a child; or 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care; (b) Kept in the original bottle; and (c) Properly labeled. (7) Medication shall not be given to a child if the medication's expiration date has passed.					
Findings: General: Based on Observation, a bottle of pain and fever reducer were not labeled to indicate for whom it was intended in the medication box located in classroom 128.					
Outdoor Play Area	In Compliance				

Inspection Report	
Equipment	Not In Compliance
795 - Individual Bed/Mat/Cot and Bedding	Not In Compliance
922 KAR 2:120. Section 6. Sleeping and Napping Requirements. (3) Rest time shall include adequate space specified by the child's age as follows: (b) For a toddler or preschool-age child: 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and 2. Bedding that is in good repair and is changed: a. Weekly; or b. Immediately if it is soiled or wet.	
Findings: General: Based on Observation, a child was not provided a sheet for his mat in classroom 108.	
820 - Indoor/Outdoor Equipment	Not In Compliance
922 KAR 2:120. Section 11. Toys and Furnishings. (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation.	
Findings: General: Based on Observation, the Plexiglas on two (2) cribs was smeared with finger smudges and dried food in classroom 116.	
Transportation	Not In Compliance
880 - Vehicle Equipment	Not In Compliance
922 KAR 2:120. Section 12. Transportation. (4) A vehicle used to transport children shall be equipped with: (a) A fire extinguisher; (b) First aid supplies as described in Section 7 of this administrative regulation; (c) Emergency reflective triangles; and (d) A device to cut the restraint system, if necessary.	
Findings: General: Based on Observation, medical tape was not available in the first aid supplies on van #10.	
Food Service/Food Program	In Compliance
Food Service	Not In Compliance
1030 - Frozen Food	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (5) Frozen food shall be: (a) Kept at a temperature of zero degrees Fahrenheit or below; and (b) Thawed: 1. At refrigerator temperatures; 2. Under cool, potable running water; 3. As part of the cooking process; or 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.	
Findings: General: Based on Observation, a temperature measuring device was not available in the freezer, located in the school-age room kitchenette, to ensure the temperature was zero degrees Fahrenheit or below.	
Children's Records	In Compliance
Written Documentation	Not In Compliance
1170 - Professional Development	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;	
Findings: General: Based on Review of Documentation, a caregiver hired on 11/20/15, did not have a professional development plan on file.	

Inspection Report

1185 - Confidentiality/Maintenance/Access

Not In Compliance

922 KAR 2:090. Section 9. Records.

(2) A child-care center shall:

- (a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;
- (b) Maintain all records for five (5) years; and
- (c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).

Findings:

General: Based on Observation, two (2) children's allergy information was posted on the cabinet in classroom 124.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date