



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: First Baptist Church Preschool Ministries	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354238
Provider Address: 621 East 12th Avenue, Bowling Green, KY, 42101		Capacity: 175
Owner(s): First Baptist Church, Inc.		Director(s): Donelson, Vicky Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 220200
Date Initiated: 06/12/2017 8:50 AM	Date Concluded: 06/12/2017 12:50 PM	
	No. of Children Present: 106	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (I) Provide for the health, safety, and comfort of each child;	
Findings: General: Based on Review of Documentation and observation, a child slept with an amber beads necklace around his neck in room 124. Also, a child slept with an amber beads necklace around her neck in room 126. The manufacturer recommended the amber beads necklace to be removed while a child slept.	
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (5) An individual described in subsection (4) of this section shall: (a) Submit to background checks described in paragraph (b) of this subsection; (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; 2. Criminal records check required by KRS 199.896(19); 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and 4. An address check of the Sex Offender Registry; and (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.	
Findings: General: Based on Review of Documentation and interview, a staff, hired on 05/15/17; two (2) staffs, hired on 05/22/17; a staff, hired on 05/25/17, and a staff, hired on 06/01/17, did not have proof a child abuse/neglect check was submitted timely. Also, a staff, hired on 09/15/16, did not have a criminal records check on file from Colorado, which was a previous state of residence. This staff surpassed the ninety (90) day probationary period.	

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, a staff, hired on 06/01/17; a staff, hired on 09/15/16, and a staff, hired on 05/22/17, did not have education verification on file.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, a staff, hired on 06/08/15, had TB documentation on file that was dated 06/08/15.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, a staff, hired on 08/22/16, completed six (6) hours of cabinet approved orientation on 02/03/17, a staff, hired on 09/16/16, completed six (6) hours of cabinet approved orientation on 03/14/17, and a staff, hired on 08/10/16, completed six (6) hours of cabinet approved orientation on 01/02/17. Their completion dates were not within the first three (3) months of employment. Also, a staff, hired on 12/13/16, did not completed six (6) hours of cabinet approved orientation.

A staff, hired on 06/06/16, completed four and a half (4½) hours of cabinet approved training hours during the first year of employment. A staff, hired on 04/04/16, completed one and a half (1½) hours of cabinet approved training hours during the first year of employment. A staff, hired on 06/02/16, completed four (4) hours of cabinet approved training hours during the first year of employment. A staff, hired on 05/10/16, completed three (3) hours of cabinet approved training hours during the first year of employment. A staff, hired on 01/29/16, completed five (5) hours of cabinet approved training hours during the first year of employment. A staff, hired on 05/09/16, completed five and a half (5 ½) hours of cabinet approved training hours during the first year of employment. A staff, hired on 04/29/16, completed eight and a half (8 ½) hours of cabinet approved training hours during the first year of employment.

A staff, hired on 01/15/98, completed six (6) hours of cabinet approved training hours during a subsequent year of employment. A staff, hired on 11/16/06, completed fourteen (14) hours of cabinet approved training hours during a subsequent year of employment. A staff, hired on 10/05/99, completed eight (8) hours of cabinet approved training hours during a subsequent year of employment. A staff, hired on 06/01/10, eleven (11) hours of cabinet approved training hours during a subsequent year of employment. A staff, hired on 06/08/15, did not complete any cabinet approved training hours during a subsequent year of employment

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

Findings:

General: Based on Observation, two (2) wadded up plastic bags were wedged between two (2) children's plastic storage tubs on a shelf in the hallway adjacent to room 114. Two (2) caregiver's drinks were stored on the counter in room 114. A Nike air pump needle was on a child-size desk in the afterschool room. These items were accessible to children.

585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on Observation, the hot water temperature registered seventy-four (74) degrees Fahrenheit at a sink in room 108.

Hygienic Practices

Not In Compliance

595 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(4) A child shall:

- (a) Be helped with personal care and cleanliness based upon their developmental skills; and
- (b) Wash his or her hands with liquid soap and warm running water:
 - 1. a. Upon arrival at the center; or
 - b. Within thirty (30) minutes of arrival for school-age children;
 - 2. Before and after eating or handling food;
 - 3. After toileting or diaper change;
 - 4. After handling animals;
 - 5. After wiping or blowing nose;
 - 6. After touching items soiled with body fluids or wastes; and
 - 7. After outdoor or indoor play time.

Findings:

General: Based on Observation, eleven (11) children did not wash their hands with liquid soap and running water after outdoor play time in room 126.

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;
- (b) Conform to hygienic practices while on duty; and
- (c) Wash their hands with liquid soap and running water:
 - 1. Upon arrival at the center;
 - 2. After toileting or assisting a child in toileting;
 - 3. Before and after diapering each child;
 - 4. After wiping or blowing a child's or own nose;
 - 5. After handling animals;
 - 6. After caring for a sick child;
 - 7. Before and after feeding a child or eating;
 - 8. Before dispensing medication; and
 - 9. If possible, before administering first aid.

Findings:

General: Based on Observation, a caregiver failed to wash her hands with liquid soap and running water before administering medication to a child in room 116.

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;
- 2. Padded;
- 3. Free of holes, rips, tears, or other damage;
- 4. Nonabsorbent;
- 5. Easily cleaned; and
- 6. Free of any items not used for diaper changing.

Findings:

General: Based on Observation, a three (3) inch tear was on the surface of the diapering mat. Also there were tears and exposed foam along the sides of the diapering mat in room 124.

Inspection Report	
First Aid/Medication	Not In Compliance
670 - Medication	Not In Compliance
922 KAR 2:120. Section 7. First Aid and Medicine. (6) Medication, including refrigerated medication, shall be: (a) Stored in a separate and locked place, out of the reach of a child; (b) Kept in the original bottle; and (c) Properly labeled. (7) Medication shall not be given to a child if the expiration date on the bottle has passed. Findings: General: Based on Observation, two (2), eight (8) ounce bottles of Banana Boat sunscreen, a sixteen (16) ounce jar of Desitin diaper rash cream and a small jar of prescribed Aquaphor cream were each stored unlocked in a plastic tub, on a shelf, in the hallway adjacent to room 128. A six (6) ounce bottle of Coppertone sunscreen lotion, a six (6) ounce bottle of Banana Boat sunscreen spray, and an eight (8) ounce bottle of Coppertone Sport sunblock lotion were each stored in a plastic tub on a shelf in the hallway adjacent to the room 114. An ounce tube of Aveeno hydrocortisone cream was not labeled to indicate to whom it belonged and was stored in an unlocked cabinet in room 114. An ounce tube of Health Mart hydrocortisone cream was not labeled to indicate to whom it belonged and was stored in a child's mailbox in room 108. A four (4) ounce bottle for DG Health Children's plus cold was not labeled to indicate to whom it belonged in room 124.	
Outdoor Play Area	In Compliance
Equipment	Not In Compliance
755 - Toys/Equipment/Furniture	Not In Compliance
922 KAR 2:120. Section 11. Toys and Furnishings. (1) All toys, equipment, and furniture contacted by a child shall be: (a) Kept clean and in good repair; and (b) Free of peeling, flaking, or chalking paint. Findings: General: Based on Observation, a triangle shaped plush block was torn and exposed foam in room 124.	
760 - Indoor/Outdoor Equipment	Not In Compliance
922 KAR 2:120. Section 11. Toys and Furnishings. (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; (b) Meet the physical, developmental needs, and interests of children of different age groups; (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation. Findings: General: Based on Observation, multiple dark brown stains were on a small multicolored alphabet rug and on a small multicolored floral rug in room 128.	
Transportation	Not In Compliance
900 - Children's Transportation Records	Not In Compliance
922 KAR 2:120. Section 12. Transportation. (17) Transportation services provided shall: (a) Be recorded in writing and include: 1. The first and last name of the child transported; and 2. The time each child gets on and the time each child gets off; (b) Be completed by a staff member other than the driver; and (c) Be kept for five (5) years. Findings: General: Based on Review of Documentation, the last names of children transported and the times each child got off the center's vehicle were not documented in the transportation records for transportation services provided to eighteen (18) children on 07/20/16. The last names of children transported, the times each child got on the center's vehicle and the time each child got off the center's vehicle were not documented in the transportation records for transportation services provided to thirteen (13) children on 06/02/17. In addition, the driver completed the transportation records on 07/20/16 and 06/02/17.	
Food Service	In Compliance

Inspection Report	
Children's Records	Not In Compliance
1075 - Enrollment Information	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;	
Findings: General: Based on Review of Documentation, a child, first date of attendance on 11/02/15, did not have information on file to enable the person in charge to contact the child's preferred hospital.	
Written Documentation	Not In Compliance
1085 - Evacuation Plan	Not In Compliance
922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.	
Findings: General: Based on Review of Documentation, the center's written plan for evacuation was not updated by December 31st of each year, in accordance with KRS 199.895.	
1095 - Daily Attendance Records	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;	
Findings: General: Based on Review of Documentation, a child did not have a documented arrival time in the school-age children's room.	
1140 - Fire Drills	Not In Compliance
922 KAR 2:120. Section 3. General Requirements. (12) A fire drill shall be conducted during hours of operation: (a) At least monthly; and (b) Documented.	
Findings: General: Based on Review of Documentation and interview, a monthly practiced fire drill was not conducted in May 2017.	
Posted Documentation	In Compliance
Animals	In Compliance

Signature of Provider/Representative

Title

Date