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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: First Baptist Church Preschool Ministries	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354238
Provider Address: 621 East 12th Avenue, Bowling Green, KY, 42101		Capacity: 175
Owner(s): First Baptist Church, Inc.		Director(s): Donelson, Vicky Lynn

Inspection Type: Investigation	Inspection Information	Inspection No: 220133
Date Initiated: 05/16/2017 10:15 AM	Date Concluded: 05/17/2017 4:30 PM	
	No. of Children Present: 115	

Inspection Report	
Supervision	Not In Compliance
5 - Children Supervised	Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;	
Findings: General: Based on Interview, three (3) staff hire dates 1/24/13, 7/6/15 and 11/18/15, respectively, left a three-year-old child sitting in the thinking square in the preschool-three (PS3) classroom. This child was left alone with the lights out from 10:10 am to 10:30 am on 5/3/17. The responsible caregivers were outside on the playground supervising fifteen (15) three-year-old children. Staff hired 11/18/15, realized the child was absent when a head count was conducted prior to returning inside from the outdoor playground. The three-year-old child was not adequately supervised at all times.	
Staffing Requirements	In Compliance
Director Requirements	Not In Compliance
250 - Staff Management/Policy Development/Supervision	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (e) Manage the staff in their individual job descriptions; (f) Develop child-care center plans, policies, and procedures; (g) Supervise staff conduct to ensure implementation of program policies and procedures;	
Findings: General: Based on Interview and record review staff hired 11/18/15, 7/6/15 and 1/24/13, left a three-year-old child alone sitting in the thinking square next to the desk in the preschool three (3) classroom on 5/3/17. This child was left unsupervised in the classroom for twenty (20) minutes with the lights turned off and the door closed while the other children and staff went outside to the playground. The center's discipline policy stated: The goal of the CDC is to teach your child(ren) self-discipline. The guidance technique used are based on the developmental level of the child and include the following: Positive Reinforcement, Redirection, Time-out and Helping children figure out different ways to deal with troubling issues. The director stated the center had a verbal discipline policy which was one (1) minute per year of age. Review of the center's code of conduct indicated, "Staff shall never leave a child unsupervised." This document was signed by staff hired on 7/6/15, 11/18/15, and 1/24/13. Therefore, the director failed to supervise staff conduct regarding discipline.	

Inspection Report

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on Interview, the director failed to provide for the health, safety and comfort of a three-year-old child who was left in the pre-school three room, with the lights out, sitting in the thinking chair for time-out and unsupervised on 5/3/17. The responsible caregivers, hired 7/6/15 and 11/18/15, took the remaining children to the playground at 10:10 am and left this child was alone in the classroom for twenty (20) minutes.

Programming

Not In Compliance

375 - Waiting Period

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(8) A child shall not be required to stand or sit for a prolonged period of time:

- (a) During an activity;
- (b) While waiting for an activity to start; or
- (c) As punishment.

Findings:

General: Based on Observation, of the recorded video dated 5/3/17, determined, a three-year-old female child was placed in the thinking square (time out) next to the desk at 9:47 a m, while the children lined up to go outside at 10:05 am. The classroom lights were turned off and the door was closed at 10:06 am. Interview with staff hired 11/18/15, stated the three-year-old children were outside for twenty-minutes. Staff realized this child was not with the group when she conducted a head count. Staff hired 7/16/15, returned to the classroom at 10:19 am and realized the child was left inside. This child sat in the thinking square while she waited for the three-year-old class to return to the room from outdoor play for the next activity to start.

Written Documentation

Not In Compliance

1090 - Policies and Procedures

Not In Compliance

922 KAR 2:110. Section 2. General.

(5) Program policies and procedures shall:

- (a) Be in writing; and
- (b) Include:
 - 1. Staff policies;
 - 2. Job descriptions;
 - 3. An organization chart;
 - 4. Chain of command; and
 - 5. Other procedures necessary to ensure implementation of:
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;
 - b. 922 KAR 2:090, Child-care center licensure;
 - c. 922 KAR 2:120, Child-care center health and safety standards; and
 - d. This administrative regulation.

Findings:

General: Based on Interview, the center had a verbal discipline policy which included time-out was for one-minute per year of age of the child. This policy was not in writing.

Signature of Provider/Representative

Title

Date