



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: First Baptist Church Preschool Ministries	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354238
Provider Address: 621 East 12th Avenue, Bowling Green, KY, 42101		Capacity: 175
Owner(s): FIRST BAPTIST CHURCH, INC.		Director(s): Donelson, Vicky Lynn

Inspection Type: Investigation	Inspection Information	Inspection No: 216429
Date Initiated: 07/22/2016 1:45 PM	Date Concluded: 07/22/2016 4:45 PM	
	No. of Children Present:	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
250 - Staff Management/Policy Development/Supervision	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (e) Manage the staff in their individual job descriptions; (f) Develop child-care center plans, policies, and procedures; (g) Supervise staff conduct to ensure implementation of program policies and procedures;	
Findings: General: Based on Interviews and review of documentation, three (3) caregivers hired on 11/18/15, 2/2/15, and 2/4/16, observed a caregiver hired on 11/15/13, hit a child on his buttocks and harshly place the child on the floor. This caregiver (hired 11/15/13) hit a child on the face, used a child's own hand to repeatedly hit the child's own mouth, and used another child's fist to repeatedly punch his own jaw. These incidents occurred during the week of 7/11/15. The caregivers who witnessed these incidents and the caregiver who performed the actions failed to follow the center's code of conduct/discipline policy.	
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (l) Provide for the health, safety, and comfort of each child;	
Findings: General: Based on Interviews and review of documentation, a caregiver hired on 11/15/13, hit a child on his buttocks and harshly place the child on the floor. This caregiver (hired 11/15/13) hit a child on the face, used a child's own hand to repeatedly hit the child's own mouth, and used another child's own fist to repeatedly punch the child in his/her own jaw. These incidents occurred during the week of 7/11/16, but caregivers did not report these incidents to anyone until 07/19/16.	
Employee Records	In Compliance

Inspection Report**Children's Records****Not In Compliance****1075 - Enrollment Information****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:****(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Observation, a child enrolled on 10/30/15, had no physician contact information on file.

Signature of Provider/Representative

Title

Date