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**Inspection Report**

<b>Provider Name:</b> The Corral ASP Southern Elementary	<b>Provider Information</b>	<b>CLR No:</b> L358222
<b>Provider Address:</b> 1200 Fairfax Way, Georgetown, KY, 40324	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 275
<b>Owner(s):</b> Scott County Board Of Education		<b>Director(s):</b> McKee, Tiffany Ann

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 243536
<b>Date Initiated:</b> 02/21/2018 2:30 PM	<b>Date Concluded:</b> 02/21/2018 3:40 PM	
	<b>No. of Children Present:</b> 51	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, it was found through a review of eight (8) staff files that three (3) staff files had no evidence of a completed annual evaluation.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>410 - Training</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b> <b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b> <b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b> <b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, it was found that a staff person with a hire date of 10/23/2017 did not have evidence of the six (6) hours of cabinet-approved orientation training within the first three (3) months of employment. A review of ECE-TRIS confirmed this. It was found that a staff person with a hire date of 01/07/2016 did not have evidence of the fifteen (15) hours of cabinet-approved early care and education training. A review of ECE-TRIS confirmed this.	
<b>Programming</b>	<b>In Compliance</b>

**Inspection Report**

**Premises**

**Not In Compliance**

**520 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (7) The following shall be inaccessible to a child in care:**
  - (a) Toxic cleaning supplies, poisons, and insecticides;**
  - (b) Matches, cigarettes, lighters, and flammable liquids; and**
  - (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on Observation, it was found that there were two (2) bottles of rubbing alcohol sitting on a low shelf accessible to the children in the computer lab.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not In Compliance**

**870 - Transportation Notification/Third Party Contracts**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

- (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:**
  - (f) Contracts, agreements, or documents detailing arrangements with any third party for services;**

**Findings:**

General: Based on Review of Documentation, it was found that there was no documentation of a third party contract. The staff in charge stated that the school does use the school system to transport children for field trips in the summer and that the children attended field trips in the summer of 2017.

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1135 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
  - (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on Review of Documentation, it was found that a child with an enrollment date of 08/10/2017 had a file that did not contain an immunization certificate.

**1140 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
  - (b) A written record for each child:**
    - 1. Completed and signed by the child's parent;**
    - 2. Retained on file on the first day the child attends the child-care center; and**
    - 3. To contain:**
      - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
      - b. Contact information to enable a person in charge to contact the child's:**
        - (i) Parent at the parent's home or place of employment;**
        - (ii) Family physician; and**
        - (iii) Preferred hospital;**
      - c. The name of each person who is designated in writing to pick-up the child;**
      - d. The child's general health status and medical history including, if applicable:**
        - (i) Allergies;**
        - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
        - (iii) Permission from the parent for third-party professional services in the child-care center;**
      - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
      - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on Review of Documentation, it was found that a child with an enrollment date of 05/08/2017 had a file that did not contain information regarding the preferred hospital.

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on Review of Documentation, it was found that there was no evidence of a conducted fire drill for the month of January 2018.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date