



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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INSPECTOR GENERAL

Inspection Report

Provider Name: Northern Kentucky Community Action Commission Head Start	Provider Information Provider Type: LICENSED TYPE I	License No: L350533
Provider Address: 502 West 9th Street, Newport, KY, 41071		Capacity: 190
Owner(s): Northern Kentucky Community Action Commission, Incorporated		Director(s): Wolsing, Laurie

Inspection Type: Investigation	Inspection Information	Inspection No: 13326
Visit Start Date: 09/05/2012 9:30 AM	Visit End Date: 09/05/2012 9:55 AM	
	No. of Children Present: 110	

Inspection Report

Supervision

167 - Children supervised/Protected

922 KAR 2:120 - Section 2 (3)

(a) Each center shall maintain a child care program that assures each child will be:

1. Provided adequate supervision at all times; and
2. Protected from abuse or neglect.

1) Adequately supervised at all times

In Compliance

Staffing Requirements

162 - Ratios and Group Size

In Compliance

922 KAR 2:120 - Section 2

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum

Group

Size*

Infant 1 staff for 5 children 10

Toddler 1 staff for 6 children 12

2 to 3 years 1 staff for 10 children 20

3 to 4 years 1 staff for 12 children 24

4 to 5 years 1 staff for 14 children 28

5 to 7 years 1 staff for 15 children 30

7 and older 1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I centers.

Inspection Report**General Administration****140 - Reports to Cabinet****922 KAR 2:110 - Section 6 Reports.**

(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:

- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
- (b) An accident or injury to a child that requires medical care;
- (c) An incident that results in legal action by or against the child-care center that affects a child or staff person; or
- (d) An incident involving fire or other emergency.

2) Accident/Injury;

In Compliance

Director Requirements**118 - Health, Safety, Comfort**

In Compliance

922 KAR 2:110 - Section 4 (1)

(I) Provide for the health, safety, and comfort of each child;

Employee Records**128 - CPR/First Aid Coverage****922 KAR 2:110 - Section 5**

(3) At least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and
- (b) Infant and child first aid.

1) CPR

In Compliance

2) First Aid

In Compliance

Signature of
Provider/Representative

Title

Date