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**Inspection Report**

<b>Provider Name:</b> School Age Child Care- Southern	<b>Provider Information</b>	<b>CLR No:</b> L354094
<b>Provider Address:</b> 320 Fairgrounds Road, Falmouth, KY, 41040	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 72
<b>Owner(s):</b> Pendleton County Board Of Education		<b>Director(s):</b> Smith, Wanda Lee

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 216528
<b>Date Initiated:</b> 10/21/2016 2:00 PM	<b>Date Concluded:</b> 10/21/2016 3:15 PM	
	<b>No. of Children Present:</b> 11	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>235 - Operation instruction/Regulation copy</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 2. General.</b>  <b>(2) Child-care center staff shall be:</b>                      (a) <b>Instructed by the child-care center's director regarding requirements for operation; and</b>                      (b) <b>Provided with a copy of this administrative regulation, 922 KAR 2:090, and 922 KAR 2:120.</b></p> <p><b>Findings:</b>                      General: Based on Review of Documentation, it was found that the facility had no evidence of current regulations. The most recent copy observed was from 2008.</p>	
<b>255 - Staff Meeting</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b>  <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b>                      (i) <b>Conduct, manage, and document in writing staff meetings;</b></p> <p><b>Findings:</b>                      General: Based on Review of Documentation, it was found that there was no evidence of conducted staff meeting.</p>	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>320 - TB Verification</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 5. Staff Requirements.</b>  <b>(1) Child-care center staff:</b>                      (b) <b>Shall provide, prior to employment and every two (2) years thereafter:</b>                      1. <b>A statement from a health professional that the individual is free of active tuberculosis; or</b>                      2. <b>A copy of negative tuberculin results.</b></p> <p><b>Findings:</b>                      General: Based on Review of Documentation, it was found that a staff person with a hire date of 08/13/2012 did not have documentation of being free of TB.</p>	

**922 KAR 2:110. Section 5. Staff Requirements.**

**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation, it was found through a review of four (4) staff files that one (1) staff person did not have evidence of the fifteen (15) hours of cabinet-approved early care and education training. A review of ECE-TRIS confirmed this. The staff person's date of hire was 08/13/2012. It was also found that a staff person with a hire date of 09/09/2014 did not have evidence of pediatric abusive head trauma training within the first year of employment. A review of ECE-TRIS also confirmed this.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>In Compliance</b>
<b>Written Documentation</b>	<b>In Compliance</b>
<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>Not Applicable</b>

Signature of Provider/Representative

Title

Date